Sample 6 Source: Compliments of a private RTO

Program or Project Name:

Section	Name	To be completed by
One	RTO Learning and Assessment Strategy	Training Coordinator
Two	Project / Program Learning and Assessment Strategy	Trainer
Three	Project /Program - Learning and Assessment Plan	Trainer

Approved by		
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Position		1 2 2 2 2 3 3 3 3 5 7 5 7 5 7 5 1 5 3 5 5
Signature		
Date:		

1. RTO Training and Assessment Strategy

Training Package location	www.training.gov.au
Packaging Rules	
Pre- requisites or Co requisites	
Pathways	
Licensing, Legislation, Regulatory or Certification Consideration	
Learning Strategy Overview (including elective choices to be offered) The program structure and content is detailed in Sectiont 2 and 3 of this document	Delivery modes: Units of Competency Core Electives Resources.
Assessment Strategy Overview including RPL The assessment strategy and plan are detailed in Sections 2 and 3 of this document	Evidence gathering methods used may be: RPL: process.

Validation Plan		
Consultation with industry		
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	par mass	
Feedback from Learners		

1. Project / Program Learning and Assessment Strategy

Program:	Project Deliverable/s :	
Youth Consultant/ Trainer:	Assessor:	
Trainer Qualifications:	Assessor Qualifications	
Supervision Arrangement:	Supervision Arrangement:	
Project Commencement Date:	Project Completion Date:	
Number of Learners:	Location /Venue:	
Assessment outcome : (eg Statement of attainment, Qualification)	Total Number of Units of Competency :	
Delivery Mode:	Pre – requisite or co- requisite units	
Assessment Activity:	Assessment evidence to be collected for each learner:	
Learning Project Outline/s:	Learning support resources	
Target Group:		
Eligibility:		V S
Specific Learner needs:		

Organisation of Units to be delivered and assessed				
Core or elective	Unit code and Unit Name			
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Learning and Assessment Strategy

Consultation Record			THE RESERVE OF THE PARTY OF THE
Consultation date and method			
Who was consulted(name and relevant organ	ization or role)		
Who is the target group identified:			
What are the special needs of target groups:			
Knowledge:			
Skills:			
What was the project proposed and assessmen	nt approach discussed :		
Outcomes / Follow Up Actions		to he policited	
dony Done Project Activity Resources also			

Learning and Assessment Strategy

Project / Program - Learning and Assessment Plan							
Session/ Week No.	Date	Project Activity	Resources	Related learning outcome	Possible portfolio items to be collected	Related Employability skill	Unit/s , elements and PC of Competency addressed
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	Archiving and deletion of emails					

□ Learning
□ Technology