

Industry consultation — sample questions (Questions may need to be reworded to suit the audience. Those consulted must be current in the industry and the consultation should have a clear impact on the strategy for training and assessment.)

| | Industry organisations | Employers* |
|---|---|--|
| Review questions (before implementing the assessment process) | <ul style="list-style-type: none"> • Is the assessment process consistent with industry expectations as described in the Training Package Assessment Guidelines and units of competency? • Do the selected assessment methods and tools reflect current industry standards and practices? | <ul style="list-style-type: none"> • Will the assessment process fit comfortably within your organisation's activities and workplace culture? • Do the selected assessment methods and tools reflect current industry standards and work practices used in your business? |
| Evaluation questions | <ul style="list-style-type: none"> • Is the industry comfortable about employing graduates who have demonstrated achievement through this assessment process? • Do you think that this assessment process will preserve or improve workplace performance standards in your industry? | <ul style="list-style-type: none"> • Did the assessment process have a positive impact on your organisation? • Were supervisors able to use the assessment tools effectively? • Did the assessment tools provide your organisation with useful information about your employees, trainees or apprentices? • Were the judgments made about the candidates' competencies consistent with your knowledge of these employees, trainees or apprentices? • Have the candidates assessed as competent throughout the assessment process continued to perform at the appropriate level? |
| <p>* Questions for employers of candidates who are employees, trainees or apprentices, or who have been placed through work placement or work experience and are being assessed in the workplace.</p> | | |
| | | |

Sample 9

Source: Learning and Assessment Strategies – resources guide, Australian National Training Authority (ANTA), 2002

Appendix 7: Evidence of RTO training delivery and assessment strategies

| Name of RTO | | |
|---|--------------------------|-----------------------------|
| Qualification | | |
| Name of RTO contact person | | Telephone |
| <p>This organisation can provide the following documented evidence to show that it has developed training delivery and assessment strategies for this qualification that comply with Standard 9.1 of the Australian Quality Training Framework.</p> | | |
| TYPE OF EVIDENCE <i>(Delete any information in this table not required by your organisation.)</i> | YES | LOCATION OF EVIDENCE |
| CLIENT NEEDS | | |
| Surveys, research reports, statistical information on needs of client groups | <input type="checkbox"/> | |
| Customised delivery and assessment strategies to meet client needs | <input type="checkbox"/> | |
| CLIENT INFORMATION | | |
| Outline of program structure and delivery/assessment strategies | <input type="checkbox"/> | |
| Client information on delivery/assessment options | <input type="checkbox"/> | |
| ASSESSMENT AND DELIVERY PLANS | | |
| Delivery plan and evidence of implementation | <input type="checkbox"/> | |
| Assessment plan and evidence of implementation | <input type="checkbox"/> | |
| ENTERPRISE/INDUSTRY CONSULTATION | | |
| Meeting minutes/notes to indicate enterprise/industry consultation in development of assessment strategies | <input type="checkbox"/> | |
| Letters acknowledging enterprise/industry involvement in development of assessment strategies | <input type="checkbox"/> | |
| ASSESSMENT AND DELIVERY MATERIALS | | |
| Delivery materials | <input type="checkbox"/> | |
| Assessment materials | <input type="checkbox"/> | |
| REVIEW PROCESSES | | |
| Plans, agendas, minutes that indicate review of assessment and/or delivery materials | <input type="checkbox"/> | |
| Plans, agendas, minutes that indicate review of assessment and/or delivery process | <input type="checkbox"/> | |
| Revised assessment processes indicating action taken to improve quality and consistency of assessment | <input type="checkbox"/> | |
| Stakeholder feedback on assessment processes | <input type="checkbox"/> | |
| OTHER | | |
| | <input type="checkbox"/> | |