

Sample 2

Delivery & Assessment Strategy Outline

Source: Learning and Assessment Strategies – resources guide, Australian National Training Authority (ANTA), 2002

Appendix 5: Delivery and assessment strategy outline

Name of RTO		Page 1 of 4	
Delivery period			
Code and title of qualification			
Units of competency	Code	Title	Core/Elective
Client(s)			
Delivery and assessment arrangements			
Duration The program is delivered over a period of			
Organisation			

Delivery and assessment arrangements (continued)

Schedule

Week

Program structure

1

2

3

4

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

Name of RTO

Delivery and assessment staff

Program area

Staff

Delivery/ Assessment

Competencies of staff

Technical

Assess

Assessment validation process

The processes used to validate assessment in this program are:

-
-
-
-
-
-

Infrastructure requirements
(A tick indicates that the RTO has the required infrastructure.)

-
-
-
-
-

Pathways

Program manager's endorsement:
Date:

Delivery and assessment arrangements (continued)

Schedule

Week

Program structure

1

2

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Name of RTO

Delivery and assessment staff

Program area

Staff

Delivery/ Assessment

Competencies of staff

Technical

Assess

Assessment validation process

The processes used to validate assessment in this program are:

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-
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Infrastructure requirements
(A tick indicates that the RTO has the required infrastructure.)

-
-
-
-
-

Pathways

Program manager's endorsement:
Date:

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Program Plan

Name of training/assessment organisation:

Title of program:

Client details:

Purpose of the program/goals:

Outcomes:

Commencement date:

Completion date:

Training package/qualification and code

Units of competency and codes

Resources
including
equipment

Delivery approaches (mode of delivery) ie: face to face, on the job etc		
Content/sequence Delivery activities	Content/sequence	Delivery activities
Assessment activities		
Review mechanisms		