

TLI11210 Certificate I in Warehousing Operations

Modification History

Not Applicable

Description

Rationale:

A general qualification for the Warehousing and Storage Industry. Successful completion will require competency in units that relate to work defined as aligned at AQF Level 1.

Breadth, depth and complexity of knowledge and skills would prepare a person to perform a defined range of activities, most of which may be routine and predictable.

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements:

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for:

TLI11210 Certificate I in Warehousing Operations (continued)

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required for basic warehousing operations• Read and interpret relevant regulations, instructions, signs and labels applicable to warehousing operations• Speak clearly and directly on matters related to warehousing operations• Write basic documents as part of duties, including completion of relevant forms and incident reports• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Assist in the resolution of any interpersonal conflicts that may arise during warehousing operations• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of warehousing operations• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of warehousing operations

Employability Skill**Industry/enterprise requirements for this qualification include:**

- Monitor and anticipate problems that may occur in the course of warehousing operations including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility
- Recognise hazards and risks in a range of warehousing situations and take appropriate precautions
- Use mathematics to carry out various basic calculations related to warehousing operations.

TLI11210 Certificate I in Warehousing Operations (continued)**Employability Skill****Industry/enterprise requirements for this qualification include:****Initiative and enterprise**

- Modify activities dependent on differing situations and contingencies that may arise during warehousing operations
- Take appropriate initiatives in a range of operational situations such as those above
- Respond appropriately to any changes in equipment, standard operating procedures and the working environment.

Planning and organising

- Follow and apply operational and emergency plans, systems and procedures
- Check own compliance with regulations and codes of practice
- Implement the workplace security and safety management systems
- Check own operational performance
- Collect and interpret basic information needed in the course of warehousing operations
- Organise and plan own work activities
- Manage time and priorities in the course of warehousing operations.

Employability Skill

Industry/enterprise requirements for this qualification include:

Self management

- Interpret and apply regulations and instructions
- Establish and follow own work plans and schedules
- Check own work performance.

Learning

- Adapt own competence in response to any changes in warehousing operations
- Update own knowledge and skills required for warehousing activities.

Technology

- Use equipment and materials required during warehousing operations
- Follow and apply operational and servicing instructions for equipment used during warehousing operations
- Follow and apply OH&S procedures when using warehousing equipment and facilities.

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total of **10 units** of competency comprising:

- the **2 core units**, listed below

plus

- **8 elective units** which may be taken from the elective units listed below, or may include up to **3 units** drawn with appropriate contextualisation from qualifications at the same level or one higher in this Training Package or any other endorsed Training Package or accredited course.

TLI1210 Certificate I in Warehousing Operations (continued)

Core units:

Field	Unit
F Safety Management	TLIF1001A Follow occupational health and safety procedures
L Resource	TLIL1001A Complete workplace

Field	Unit
Management	orientation/induction procedures

Elective units:

Field	Unit
A Handling Cargo/Stock	TLIA1001A Secure cargo TLIA2011A Package goods TLIA2012A Pick and process orders TLIA2022A Participate in stocktakes
B Equipment Checking and Maintenance	TLIB1031A Clean up plant, equipment and worksite
C Vehicle Operation	TLIC1013A Ride courier/delivery bicycle
D Load Handling	TLID1001A Shift materials safely using manual handling methods TLID1002A Shift a load using manually-operated equipment
E Communication and Calculation	TLIE1003A Participate in basic workplace communication TLIE1005A Carry out basic workplace calculations
F Safety Management	TLIF1002A Conduct housekeeping activities TLIF1009A Conduct cleaning operations in enclosed spaces
G Teamwork	TLIG1001A Work effectively with others
I Customer Service	TLII1002A Apply customer service skills
U Environment	TLIU1013A Prepare for environmentally sustainable work practices

TLI11310 Certificate I in Logistics

Modification History

Not Applicable

Description

Rationale:

An entry level qualification for the Transport and Logistics Industry. It involves the breadth, depth and complexity of knowledge and skills required to prepare a person to perform a defined range of activities, most of which may be routine and predictable.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Logistics Assistant
- Logistics General Hand
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Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements:

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for:

TLI11310 Certificate I in Logistics

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required in basic activities involved in the transport and logistics industry• Read and follow relevant regulations and instructions applicable to basic activities involved in the transport and logistics industry• Speak clearly and directly on matters related to basic activities involved in the transport and logistics industry• Write basic documents as part of duties, including completion of relevant forms and incident and accident reports• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during basic activities involved in the transport and logistics industry• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of basic activities involved in the transport and logistics industry

Employability Skill**Industry/enterprise requirements for this qualification include:****Problem solving**

- Work with persons of different ages, gender, race, religion, political persuasion, etc.
- Identify and solve or report problems arising in the course of basic activities involved in the transport and logistics industry
- Recognise problems that may occur in the course of basic activities involved in the transport and logistics industry including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility
- Recognise hazards and risks in a range of situations and take appropriate action
- Use mathematics to carry out basic calculations related to basic activities involved in the transport and logistics industry.

TLI11310 Certificate I in Logistics (continued)**Employability Skill****Industry/enterprise requirements for this qualification include:****Initiative and enterprise**

- Modify activities dependent on differing situations and contingencies that may arise during logistics operations
- Take appropriate initiatives in a range of logistics situations such as those above
- Respond appropriately to any changes in equipment, standard operating procedures and the working environment.

Planning and organising

- Follow and apply operational and emergency plans, systems and procedures
- Comply with applicable regulations and codes of practice
- Follow and apply the workplace security and safety management systems
- Collect and interpret basic information needed in the course of the basic activities involved in the

Employability Skill

Industry/enterprise requirements for this qualification include:

transport and logistics industry

- Manage time and priorities in the course of basic activities involved in the transport and logistics industry.

Self management

- Interpret and apply applicable regulations and instructions
- Follow work plans and schedules
- Check own work performance.

Learning

- Adapt own competence in response to any changes in the basic activities involved in the transport and logistics industry
- Participate in updating own knowledge and skills required for activities involved in the transport and logistics industry.

Technology

- Operate office equipment required for the basic activities involved in the transport and logistics industry
- Follow and apply operational and servicing instructions for equipment used during the basic activities involved in the transport and logistics industry
- Follow and apply the applicable OH&S procedures for the use of equipment and facilities during the basic activities involved in the transport and logistics industry.

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total of **7 units** of competency comprising:

- **3 core units** listed below

plus

- **4 elective units** which may be taken from the elective units listed below, or may include up to 2 units which may be drawn with appropriate contextualisation from this Training Package and/or other relevant nationally endorsed Training Package or accredited course.

Where imported units are selected, care must be taken to ensure that all pre-requisites specified are complied with.

Core units:

Field	Unit
G Teamwork	TLIG1001A Work effectively with others
PC Pathways Certificate	TLIPC1001A Demonstrate care and apply safe practices at work TLIPC1002A Adapt to work requirements in the transport and logistics industry

Elective units:

Field	Unit
A Handling Cargo/Stock	TLIA1001A Secure cargo TLIA2013A Receive goods TLIA2020A Replenish stock TLIA2021A Despatch stock TLIA2022A Participate in stocktakes
B Equipment Checking and Maintenance	TLIB1024A Clean transportation units and facilities for passenger use TLIB1028A Maintain and use hand tools TLIB1030A Undertake general site maintenance TLIB1031A Clean up plant, equipment and worksite
D Load Handling	TLID1001A Shift materials safely using manual handling methods TLID1002A Shift a load using manually-operated equipment
E Communication and Calculation	TLIE1003A Participate in basic workplace communication TLIE1005A Carry out basic workplace calculations

Field	Unit
F Safety Management	TLIF1002B Conduct housekeeping activities TLIF1009A Conduct cleaning operations in enclosed spaces
G Teamwork	TLIG2007A Work in a socially diverse environment
I Customer Service	TLII1002A Apply customer service skills
K Technology	BSBITU101A Operate a personal computer BSBITU102A Develop keyboard skills
L Resource Management	TLIL1001A Complete workplace orientation/induction procedures
O Security	TLIO1002A Follow security procedures when working with passengers and personnel
PC Pathways Certificate	TLIPC1003A Apply effective work practices
U Environment	TLIU1013A Prepare for environmentally sustainable work practices

TLI21210 Certificate II in Driving Operations

Modification History

Release 4. This is the fourth release of this qualification in TLI10 Transport and Logistics Training Package Version 4.0.

In Release 4:

- 3 units have been added to the licensing or industry units list
- 1 unit has been added to the general elective units.

Release 4 is equivalent to previous release.

Description

Rationale:

This qualification is designed for driving operation job roles within the Transport and Logistics Industry. Successful completion of the qualification will require competence in units of competency that relate to the job role requirements defined as aligned at AQF Level 2. Successful completion of the licensing units within the qualification must align with licensing and regulatory requirements applicable to driving and state/territory regulatory requirements.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Express Driver
- Pick up and Delivery
- Courier
- Taxi Truck Driver
- Priority
- Taxicab Driver
- Tow Truck Driver.

Pathways Information

Not Applicable.

Licensing/Regulatory Information

Refer to Description.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for TLI21210 Certificate II in Driving Operations

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures used in relation to driving within the road transport industry• Read and follow relevant, instructions, manuals, notices and signs applicable in relation to the role of driving within the road transport industry• Speak clearly and directly on matters related to their role in relation to driving within the road transport industry• Listen to and interpret verbal information related to their role in relation to driving within the road transport industry• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during driving within the road transport industry• Avoid and prevent the harassment of others in the workplace• Collaborate with others within the role of driving within the road transport industry• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of driving within the road transport industry• Recognise problems that may occur in the course driving within the road transport industry and take appropriate action

	to report or resolve the problems within limits of responsibility
Initiative and enterprise	<ul style="list-style-type: none"> • Recognise hazards and risks in a range of on road and depot situations and take appropriate precautions. • Respond appropriately to any changes in equipment, standard operating procedures and the working environment.
Planning and organising	<ul style="list-style-type: none"> • Follow and apply operational and emergency plans, systems and procedures • Comply with applicable road safety regulations and codes of practice • Follow and apply workplace security and safety management systems and safeworking requirements • Collect and interpret information needed in the course of driving within the road transport industry within limits of responsibility • Manage time within the job role of driving within the road transport industry.
Self management	<ul style="list-style-type: none"> • Interpret and apply applicable instructions and procedures • Follow work plans and schedules • Check own work performance.
Learning	<ul style="list-style-type: none"> • Participate in updating of own knowledge and skills required for driving activities, in response to any changes in the processes and equipment used in the road transport industry.
Technology	<ul style="list-style-type: none"> • Operate equipment and tools required as part of the job role of driving within the transport and logistics industry • Follow and apply operational and servicing instructions for equipment used as part of the job role of driving within the transport and logistics industry • Follow and apply the applicable safeworking requirements and WHS/OHS procedures when as part of the job role of driving within the transport and logistics industry.

Packaging Rules

Requirements for achievement of the qualification

A successful assessment outcome for a total of **18 to 19 units** of competency (depending on the group selected) comprising:

- **6 core units** listed below

plus

- **at least one licensing or industry unit** relevant to the vehicle type applicable to the job role listed below

plus

- **all units** within **one** of the selected **group (job roles)** listed below

plus

- **6 elective units** which may be taken from the elective units listed below, or may include up to **3 units** which may be drawn with appropriate contextualisation from this Training Package, and/or from Certificate II qualifications in other relevant nationally endorsed Training Package or accredited course.

Core Units

Field		Unit	
D	Load Handling	TLID1001A	Shift materials safely using manual handling methods
E	Communication and Calculation	TLIE1005A	Carry out basic workplace calculations
F	Safety Management	TLIF1001A	Follow occupational health and safety procedures
		TLIF2010A	Apply fatigue management strategies
H	Route Planning and Navigation	TLIH2001A	Interpret road maps and navigate pre-determined routes
L	Resource Management	TLIL1001A	Complete workplace orientation/induction procedures

Select at least one licensing or industry unit relevant to the vehicle type applicable to the job role:

Field	Unit		
C	Vehicle Operation	TLIC1051A	Operate commercial vehicle
		TLIC2009A	Drive taxicab
		TLIC2012A	Ride courier/delivery motorcycle
		TLIC2002A	Drive light rigid vehicle
		TLIC3003A	Drive medium rigid vehicle
		TLIC3004A	Drive heavy rigid vehicle
LIC	Licensing	TLILIC2014B	Licence to drive light rigid vehicle
		TLILIC2015B	Licence to drive medium rigid vehicle
		TLILIC2016B	Licence to drive heavy rigid vehicle

Select one group (job role) from the following options:

Group A: Medium Freight

Group B: Tow Truck

Group C: Taxi

Group D: Community Service

Group E: General

Group A: Medium Freight

Field	Unit
B Equipment Checking and Maintenance	TLIB2004A Carry out vehicle inspection
D Load Handling	TLID2004A Load and unload goods/cargo
E Communication and Calculation	TLIE3004A Prepare workplace documents TLIE2008A Process workplace documentation
F Safety Management	TLIF2006A Apply accident-emergency procedures
I Customer Service	TLII1002A Apply customer service skills

Group B: Tow Truck

Field	Unit
B Equipment Checking and Maintenance	TLIB2079A Set up and secure a towing situation
C Vehicle Operation	TLIC3035A Manage the operation of a tow truck
D Load Handling	TLID2004A Load and unload goods/cargo
E Communication and Calculation	TLIE2008A Process workplace documentation
I Customer Service	TLII1002A Apply customer service skills

Group C: Taxi

Field		Unit	
B	Equipment Checking and Maintenance	TLIB2090A	Use communication systems in a taxicab
F	Safety Management	TLIF2072A	Comply with safety and security procedures
H	Route Planning and Navigation	TLIH3004A	Identify major roads, services and attractions
I	Customer Service	TLII2019A	Provide taxicab customer service
L	Resource Management	TLIL2060A	Complete induction to the transport industry
P	Administration and Finance	TLIP2037A	Carry out financial transactions and maintain records

Group D: Community Service

Field		Unit	
B	Equipment Checking and Maintenance	TLIB2004A	Carry out vehicle inspection
C	Vehicle Operation	TLIC3011A	Transport passengers with disabilities
D	Load Handling	TLID2004A	Load and unload goods/cargo
E	Communication and Calculation	TLIE2008A	Process workplace documentation
F	Safety Management	TLIF2019A	Ensure a safe on-board passenger and working environment
J	Quality	TLIJ2001A	Apply quality procedures

Group E: General

Field		Unit	
A	Handling Cargo/Stock	TLIA1001A	Secure cargo
B	Equipment Checking and Maintenance	TLIB2004A	Carry out vehicle inspection
D	Load Handling	TLID2004A	Load and unload goods/cargo
E	Communication and Calculation	TLIE1003A	Participate in basic workplace communication
		TLIE2008A	Process workplace documentation
I	Customer Service	TLII1002A	Apply customer service skills

General Elective Units

Field		Unit	
A	Handling Cargo/Stock	TLIA1001A	Secure cargo
		TLIA2041A	Manually sort mail and parcels
		TLIA2042A	Despatch mail
		TLIA2043A	Consolidate mail
		TLIA2044A	Carry out delivery operations
		TLIA2045A	Process international parcels and letters
		TLIA2046A	Process parcels and letters
		TLIA2047A	Stream mail
		SIRCDIS302	Deliver medicines to customers outside the pharmacy
B	Equipment Checking and	TLIB1080A	Use, clean and maintain towing equipment
		TLIB2004A	Carry out vehicle inspection

	Maintenance	TLIB2079A	Set up and secure a towing situation
		TLIB2090A	Use communication systems in a taxicab
C	Vehicle Operation	TLIC1013A	Ride courier/delivery bicycle
		TLIC1051A	Operate commercial vehicle
		TLIC2012A	Ride courier/delivery motorcycle
		TLIC2040A	Provide wheelchair accessible taxi services to passengers with disabilities
		TLIC2049A	Operate heavy vehicle on unsealed roads
		TLIC3011A	Transport passengers with disabilities
		TLIC3035A	Manage the operation of a tow truck
D	Load Handling	TLID2004A	Load and unload goods/cargo
		TLID2029A	Prepare articles for delivery
E	Communication and Calculation	TLIE1003A	Participate in basic workplace communication
		TLIE2008A	Process workplace documentation
		TLIE3004A	Prepare workplace documents
F	Safety Management	TLIF2006A	Apply accident-emergency procedures
		TLIF2019A	Ensure a safe on-board passenger and working environment
		TLIF2072A	Comply with safety and security procedures
		TLIF2092A	Demonstrate awareness of chain of responsibility regulations
H	Route Planning and Navigation	TLIH3002A	Plan and navigate routes
		TLIH3004A	Identify major roads, services and attractions

I	Customer Service	TLII1002A	Apply customer service skills
		TLII2019A	Provide taxicab customer service
J	Quality	TLIJ2001A	Apply quality procedures
K	Technology	TLIK2003A	Apply keyboard skills
		TLIK2010A	Use infotechnology devices in the workplace
L	Resource Management	TLIL2060A	Complete induction to the transport industry
LI C	Licensing	TLILIC2014B	Licence to drive light rigid vehicle
		TLILIC2015B	Licence to drive medium rigid vehicle
		TLILIC2016B	Licence to drive heavy rigid vehicle
O	Security	TLIO2021A	Follow security procedures when working with goods
P	Administration and Finance	TLIP2030A	Conduct courier/delivery cash transactions
		TLIP2037A	Carry out financial transactions and maintain records
U	Environment	TLIU1009A	Monitor plant and equipment in an environmentally

TLI21311 Certificate II in Rail Infrastructure

Modification History

Release 3. This is the third release of this qualification in TLI10 Transport and Logistics Training Package Version 4.0.

Imported units updated.

Release 3 is equivalent to previous release.

Description

Please note: RTO to insert unit group selected from the group choice below on the testamur

Rationale:

This is a general qualification for a person engaged in basic operations within the rail infrastructure environment undertaking a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

Rail infrastructure - Track Work:

- Track Worker
- Track Installer
- Track Maintainer.

Rail infrastructure - Structures:

- Structures Maintainer.

Rail infrastructure - Track Surfacing:

- Plant Operator
- Mobile Plant Operator
- Way Gang Driver.
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Pathways Information

Not Applicable.

Licensing/Regulatory Information

Not Applicable.

Entry Requirements

Not Applicable.

Employability Skills Summary

Employability Skills Summary for TLI21311 Certificate II in Rail Infrastructure

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures used in construction and/or maintenance of rail infrastructure• Read and follow relevant, instructions, manuals, notices and signs applicable to their role within the construction and/or maintenance of rail infrastructure• Speak clearly and directly on matters related to their role within the construction and/or maintenance of rail infrastructure• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during construction and/or maintenance of rail infrastructure• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of construction and/or maintenance of rail infrastructure• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of construction and/or maintenance of rail infrastructure• Recognise problems that may occur in the course of construction and/or maintenance of rail infrastructure and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of rail situations and take appropriate precautions.

- | | |
|----------------------------------|--|
| Initiative and enterprise | <ul style="list-style-type: none">• Respond appropriately to any changes in equipment, standard operating procedures and the working environment. |
| Planning and organising | <ul style="list-style-type: none">• Follow and apply operational and emergency plans, systems and procedures• Comply with applicable rail and safety regulations and codes of practice• Follow and apply workplace security and safety management systems and safeworking requirements• Collect and interpret information needed in the course of the construction and/or maintenance of rail infrastructure within limits of responsibility• Manage time in the course of construction and/or maintenance of rail infrastructure. |
| Self management | <ul style="list-style-type: none">• Interpret and apply applicable instructions and procedures• Follow work plans and schedules• Check own work performance. |
| Learning | <ul style="list-style-type: none">• Participate in updating of own knowledge and skills required for rail activities, in response to any changes in the processes and equipment used in the construction and/or maintenance of rail infrastructure. |
| Technology | <ul style="list-style-type: none">• Operate equipment and tools required during the construction and/or maintenance of rail infrastructure• Follow and apply operational and servicing instructions for equipment used during the construction and/or maintenance of rail infrastructure• Follow and apply the applicable safeworking requirements and work health and safety (WHS)/occupational health and safety (OHS) procedures when using rail equipment and facilities. |

Packaging Rules

Requirements for achievement of the qualification

A successful assessment outcome for a total of **16 units** of competency (depending on the group) comprising:

- **8 core units** listed below

plus

- **all units** from **one specialist elective** group listed below: A, B or C

plus

- **2 elective units** from the **general elective units** listed below **if selecting Group A or C or 3 if selecting Group B or**, all of which may be drawn with appropriate contextualisation from any currently endorsed national Training Package or accredited course, provided that the units contribute to the vocational outcome of the qualification

Where imported units are selected, care must be taken to ensure that all prerequisite units specified in the unit are complied with.

Core Units

Field	Unit	
B	Equipment Checking and Maintenance	TLIB1028A Maintain and use hand tools
D	Load Handling	TLID1001A Shift materials safely using manual handling methods
E	Communication and Calculation	TLIE1003A Participate in basic workplace communication
F	Safety Management	TLIF1001A Follow occupational health and safety procedures
		TLIF2010A Apply fatigue management strategies
		TLIF2080C Safely access the rail corridor
U	Environment	TLIU2008A Apply environmental procedures to rail infrastructure
W	Equipment and Systems Operations	TLIW2001A Operate under track protection rules

Specialist elective units:

Select all units from one of the following specialist elective groups:

Group A: Track Work

Group B: Structures

Group C: Track Surfacing.

Group A: Track Work

Field		Unit	
B	Equipment Checking and Maintenance	TLIB2085A	Apply track fundamentals
		TLIB2092A	Operate minor mechanical equipment
S	Construction and Installation	TLIS2030A	Carry out track ballasting
		TLIS2031A	Install railway sleepers
		TLIS2034A	Install and repair rail fastening systems
		TLIS2044A	Carry out rail installation

Group B: Structures

Field		Unit	
B	Equipment Checking and Maintenance	TLIB2084A	Carry out routine maintenance of structures
		TLIB2086A	Apply awareness of structures fundamentals
		TLIB2092A	Operate minor mechanical equipment
E	Communication and Calculation	RIICCM201A	Carry out measurements and calculations
		RIICCM203A	Read and interpret plans and specifications

Group C: Track Surfacing

Field		Unit	
B	Equipment Checking and Maintenance	TLIB1093A	Clean equipment and restore worksite
		TLIB2001A	Check and assess operational capabilities of equipment
		TLIB2085A	Apply track fundamentals

		TLIB2091A	Measure and record track geometry
C	Vehicle Operation	TLIC2058A	Travel medium or heavy self-propelled on-track equipment
		OR	
		TLIC2059A	Propel and operate light on-track equipment
S	Construction and Installation	TLIS2030A	Carry out track ballasting

General Elective Units

Field		Unit	
B	Equipment Checking and Maintenance	TLIB1093A	Clean equipment and restore worksite
		TLIB2121B	Maintain rail joints
		TLIB2034A	Maintain poles and associated hardware
		TLIB2091A	Measure and record track geometry
		TLIB2097A	Install and maintain guard rails
C	Vehicle Operation	RIIMPO317A	Conduct roller operations
		RIIMPO318B	Conduct skid steer loader operations
		RIIMPO319A	Conduct backhoe/loader operations
		RIIMPO320B	Conduct civil construction excavator operations
		RIIMPO321B	Conduct civil construction wheeled front end loader operations
		RIIMPO322A	Conduct civil construction tracked front end loader operations
		RIIMPO326A	Conduct civil construction water cart operations

		TLIC3045A	Operate road/rail vehicle
F	Safety Management	RIOHS302A	Implement traffic management plan
		RIOHS204A	Work safely at heights
		RIOHS205A	Control traffic with a stop-slow bat
		TLIF2062A	Apply awareness of safeworking rules and regulations
G	Teamwork	TLIG1001A	Work effectively with others
K	Technology	TLIK2010A	Use infotechnology devices in the workplace
S	Construction and Installation	CPCCCM2007B	Use explosive power tools
		CPCCCM2008B	Erect and dismantle restricted height scaffolding
		RIICCM205A	Carry out manual excavation
		RIICCM207A	Spread and compact materials manually
		RIICCM208A	Carry out basic levelling
		RIICCM209A	Carry out concrete work
		RIIHAN301B	Operate elevating work platform
		TLIS2004A	Install and maintain rail bonding systems
		TLIS2020A	Install overhead wiring structure
		TLIS2027A	Install and maintain surface track drainage
		TLIS2033A	Install and repair temporary track supports
		TLIS2034A	Install and repair rail fastening systems
		TLIS2035A	Install and repair fences and gates

W	Equipment and Systems Operations	TLIW3035A	Heat and cut materials using oxy-LPG equipment for the rail industry
		TLIW2028A	Identify the principles of ballast cleaning operations
		TLIW2029A	Identify the principles of ballast regulator operations
		TLIW2030A	Identify the principles of dynamic track stabiliser operations
		TLIW2031A	Identify the principles of self-propelled rail grinder operations
		TLIW2032A	Identify the principles of tamping machine operations
		TLIW2033A	Identify the principles of mechanised track laying operations
		TLIW2038A	Place and remove temporary speed restriction equipment

TLI21413 Certificate II in Stevedoring

Modification History

Release 2. This is the second release of this qualification in TLI10 Transport and Logistics Training Package Version 4.0.

In Release 2:

- 3 units have been added to the general elective units.
- Release 2 is equivalent to the previous release.
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Description

Rationale:

This qualification is for those engaged in stevedoring within the transport and logistics industry who undertake a range of tasks involving known routines and procedures, and take some responsibility for the quality of work outcomes.

Successful achievement of the licensing units within the qualification must align with applicable licensing and regulatory requirements.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Stevedore.
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Pathways Information

Not applicable.

Licensing/Regulatory Information

Successful achievement of the licensing units in the qualification must align with applicable licensing and regulatory requirements.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI21413 Certificate II in Stevedoring

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required in stevedoring operations• Read and follow relevant regulations, instructions, signs and labels applicable to stevedoring operations• Speak clearly and directly on matters related to stevedoring operations• Write documents as part of duties, including completion of relevant forms and incident and accident reports• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment
Teamwork	<ul style="list-style-type: none">• Collaborate with others in the course of stevedoring operations• Work with persons of different ages, gender, race, religion, political persuasion, etc.• Participate in the resolution of any interpersonal conflicts that may arise during stevedoring operations• Avoid and prevent the harassment of others in the workplace
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of stevedoring operations• Recognise problems that may occur in the course of stevedoring operations including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of stevedoring situations and take appropriate precautions• Use mathematics to solve various calculations related to stevedoring operations
Initiative and	<ul style="list-style-type: none">• Modify activities dependent on differing situations and

- enterprise** contingencies that may arise during stevedoring operations
- Take appropriate initiatives in a range of operational situations
 - Respond appropriately to any changes in equipment, standard operating procedures and the working environment
- Planning and organising**
- Follow and apply operational and emergency plans, systems and procedures
 - Comply with applicable regulations and codes of practice
 - Collect and interpret information needed in the course of stevedoring operations
 - Manage time and priorities in the course of stevedoring activities
- Self management**
- Interpret and apply regulations and instructions applicable to stevedoring operations
 - Follow work plans and schedules
 - Check own work performance
- Learning**
- Adapt own competence in response to any changes in stevedoring operations
 - Participate in updating own knowledge and skills required for stevedoring activities
- Technology**
- Use equipment and tools required during stevedoring operations
 - Follow and apply operational and servicing instructions for equipment used during stevedoring operations
 - Follow and apply WHS/OHS procedures when using stevedoring equipment and facilities

Packaging Rules

Requirements for achievement of the qualification

A successful assessment outcome for a total of **16 units of competency** comprising:

- **8 core units** listed below

plus

- **5 technical elective units** from the **Group A technical elective units** listed below

plus

3 elective units from the **general elective units** listed below. Alternatively **up to 3 units** from any remaining Group A technical elective units or, with appropriate contextualisation, from this Training Package or any currently endorsed national Training Package or accredited course.

Where imported units are selected, care must be taken to ensure that all prerequisites specified in the unit are complied with.

Core Units

Field	Unit
A Handling Cargo/Stock	TLIA2050A Lash and unlash cargo and containers
D Load Handling	TLID1001A Shift materials safely using manual handling methods
E Communication and Calculation	TLIE1003A Participate in basic workplace communication
F Safety Management	TLIF1001A Follow occupational health and safety procedures
	TLIF2006A Apply accident-emergency procedures
	TLIF2010A Apply fatigue management strategies
G Teamwork	TLIG1001A Work effectively with others
U Environment	TLIU1009A Monitor plant and equipment in an environmentally sustainable manner

Group A - Technical Elective Units

Field	Unit
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B	Equipment Checking and Maintenance	TLIB2001A	Check and assess operational capabilities of equipment
C	Vehicle Operation	TLIC1051A	Operate commercial vehicle
		TLIC2002A	Drive light rigid vehicle
		TLIC3004A	Drive heavy rigid vehicle
		TLIC3005A	Drive heavy combination vehicle
D	Load Handling	TLID2003A	Handle dangerous goods/hazardous substances
		TLID2004A	Load and unload goods/cargo
		TLID2010A	Operate a forklift
		TLID2012A	Operate specialised load shifting equipment
		TLID2045A	Operate specialised light load shifting equipment
		TLID2047A	Prepare cargo for transfer with slings
		TLID3011A	Conduct specialised forklift operations
		TLID3040A	Control lift and movement of crane
E	Communication and Calculation	TLIE2007A	Use communication systems
		TLIE2008A	Process workplace documentation
F	Safety Management	TLIF2068A	Work at height in the stevedoring industry
		TLIF3060A	Control traffic as a pilot vehicle operator
K	Technology	TLIK2010A	Use infotechnology devices in the workplace
L	Resource Management	TLIL1001A	Complete workplace orientation/induction procedures
LI C	Licensing	TLILIC2001A	Licence to operate a forklift truck
		TLILIC2005A	Licence to operate a boom-type elevating work

platform (boom length 11 metres or more)

General Elective Units

Field	Unit	
A Handling Cargo/Stock	TLIA2003A	Connect and disconnect reefer units
	TLIA2009A	Complete and check import/export documentation
	TLIA2014A	Use product knowledge to complete work operations
D Load Handling	TLID2013A	Move materials mechanically using automated equipment
	TLID2022A	Conduct weighbridge operations
E Communication and Calculation	TLIE1005A	Carry out basic workplace calculations
	MARE1001A	Communicate during shore-based mooring and untying operations
F Safety Management	TLIF1002B	Conduct housekeeping activities
	TLIF2018A	Operate firefighting equipment
	TLIF2092A	Demonstrate awareness of chain of responsibility regulations
	HLTFA211A	Provide basic emergency life support
	MARF1004A	Follow work health and safety, and emergency procedures during shore-based mooring operations

G	Teamwork	TLIG2007A	Work in a socially diverse environment
I	Customer Service	TLII1002A	Apply customer service skills
J	Quality	TLIJ2001A	Apply quality procedures
K	Technology	TLIK2003A	Apply keyboard skills
L	Resource Management	TLIL2008A	Complete routine administrative tasks
O	Security	TLIO2021A	Follow security procedures when working with goods and cargo
W	Equipment & Systems Operations	MARC1001A	Carry out shore-based mooring and untying operations

Custom Content Section

Not applicable.

TLI21610 Certificate II in Warehousing Operations

Modification History

Release 4 - One imported unit updated to current version. Equivalent.

Description

Rationale:

A general qualification for the Warehousing and Storage Industry. Successful completion will require competency in units that relate to work defined as aligned at AQF Level 2.

Performance of a prescribed range of functions involving known routines and procedures and some accountability for the quality of outcomes.

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements:

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for TLI21610 Certificate II in Warehousing Operations

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required for warehousing operations• Read and interpret relevant regulations, instructions, signs and labels applicable to warehousing operations• Speak clearly and directly on matters related to warehousing operations• Write documents as part of duties, including completion of relevant forms and incident reports• Negotiate complex issues with others in the course of warehousing operations• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Collaborate with others in the course of warehousing operations• Contribute to the resolution of any interpersonal conflicts that may arise during warehousing operations• Assist other team members to achieve and maintain competence where applicable• Avoid and prevent the harassment of others in the workplace• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of warehousing operations• Monitor and anticipate problems that may occur in the course of warehousing operations including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility

Employability Skill	<p>Industry/enterprise requirements for this qualification include:</p> <ul style="list-style-type: none"> • Manage hazards and risks in a range of warehousing situations and take appropriate precautions • Use mathematics to solve problems such as various calculations involved in warehousing operations.
Initiative and enterprise	<ul style="list-style-type: none"> • Modify activities dependent on differing situations and contingencies that may arise during warehouse operations • Take appropriate initiatives in a range of diverse operational situations such as those above • Respond appropriately to any changes in equipment, standard operating procedures and the working environment.
Planning and organising	<ul style="list-style-type: none"> • Follow and apply operational and emergency plans, systems and procedures • Check own compliance with regulations and codes of practice • Implement the workplace security and safety management systems • Check own operational performance • Collect and interpret information needed in the course of warehousing operations • Organise and plan own work activities • Manage time and priorities in the course of road transport operations.
Self management	<ul style="list-style-type: none"> • Interpret and apply regulations, standard operating procedures and instructions • Establish and follow own work plans and schedules • Monitor and evaluate own work performance.
Learning	<ul style="list-style-type: none"> • Adapt own competence in response to any changes in warehousing and storage operations • Assist others in the workplace to develop their competence • Update own knowledge and skills required for warehousing and storage activities.
Technology	<ul style="list-style-type: none"> • Use the equipment and materials required during warehousing and storage operations • Follow and apply operational and servicing instructions for equipment used during warehousing and storage operations • Follow and apply OH&S procedures when using warehousing and storage equipment and facilities.

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total **15 units of competency**, comprising:

- **2 core units** listed below

plus

- **13 elective units** which may be taken from the elective units listed below or may include up to **3 units** drawn with appropriate contextualisation from qualifications at the same level or one higher in this Training Package or any other endorsed Training Package or accredited course.

Where imported units are selected, care must be taken to ensure that all pre-requisites specified are complied with.

Core units:

Field	Unit
F Safety Management	TLIF1001A Follow occupational health and safety procedures
L Resource Management	TLIL1001A Complete workplace orientation/induction procedures

Elective units:

Field	Unit
A Handling Cargo/Stock	TLIA2003A Connect and disconnect reefer units
	TLIA2009A Complete and check import/export documentation
	TLIA2011A Package goods
	TLIA2012A Pick and process orders
	TLIA2013A Receive goods
	TLIA2014A Use product knowledge to complete work operations
	TLIA3017A Identify products and store to specifications
	TLIA2020A Replenish stock
	TLIA2021A Despatch stock
	TLIA2022A Participate in stocktakes
	TLIA2041A Manually sort mail and parcels
TLIA2042A Despatch mail	

Field	Unit
	TLIA2043A Consolidate mail TLIA2044A Carry out delivery operations TLIA2045A Process international parcels and letters TLIA2046A Process parcels and letters TLIA2047A Stream mail
B Equipment Checking and Maintenance	TLIB2001A Check and assess operational capabilities of equipment TLIB2009A Check conveyor operational status TLIB2029B Use and maintain minor mechanical equipment TLIB1030A Undertake general site maintenance TLIB1028A Maintain and use hand tools
C Vehicle Operation	TLIC1051A Operate commercial vehicle
D Load Handling	TLID2003A Handle dangerous goods/hazardous substances TLID2004A Load and unload goods/cargo TLID2010A Operate a forklift TLID2012A Operate specialised load shifting equipment TLID2013A Move materials mechanically using automated equipment TLID2016A Load and unload explosives and dangerous goods TLID2021A Use specialised bulk transfer equipment (dry) TLID2022A Conduct weighbridge operations TLID2045A Operate specialised light load shifting equipment TLID2047A Prepare cargo for transfer with slings
E Communication and Calculation	TLIE2001A Present routine workplace information TLIE2007A Use communication systems TLIE2008A Process workplace documentation
F Safety Management	TLIF2006A Apply accident-emergency procedures TLIF2010A Apply fatigue management strategies

Field	Unit
	TLIF2012A Apply safe procedures when handling/transporting dangerous goods or explosives TLIF2018A Operate firefighting equipment TLIF2092A Demonstrate awareness of chain of responsibility regulations
G Teamwork	TLIG2007A Work in a socially diverse environment
H Route Planning and Navigation	TLIH2001A Interpret road maps and navigate pre-determined routes TLIH2003A Prioritise courier/delivery operations
I Customer Service	BSBCUS201B Deliver a service to customers
J Quality	TLIJ2001A Apply quality procedures TLIJ2003A Apply grain protection measures TLIJ2004A Implement grain monitoring measures
K Technology	TLIK2010A Use infotechnology devices in the workplace TLIK2003A Apply keyboard skills TLIK2007A Perform electronic data interchange (EDI) to transmit shipping documentation
L Resource Management	TLIL2008A Complete routine administrative tasks TLIL2031A Monitor and process attendance records
LIC Licensing Units	TLILIC2001A Licence to operate a forklift truck TLILIC2002A Licence to operate an order picking forklift truck
O Security	TLIO2013A Administer the security of assets and facilities TLIO2021A Follow security procedures when working with goods and cargo
P Administration and Finance	TLIP2014A Capture records into a records keeping system TLIP2017A Maintain control of records TLIP2018A Provide information from and about records

Field	Unit
	TLIP2024A Conduct financial transactions TLIP2029A Prepare and process financial documents TLIP2032A Maintain petty cash account TLIP2033A Sell products and services
U Environment	TLIU1009A Monitor plant and equipment in an environmentally sustainable manner TLIU2012A Participate in environmentally sustainable work practices
W Equipment and Systems Operations	TLIW2017A Cut and join materials TLIW2020A Undertake pallet repairs TLIW2021A Clean and inspect pallets TLIW2023A Manufacture pallets using manual methods

TLI21710 Certificate II in Road Transport Yard Operations (Freight Handler)

Modification History

Not Applicable

Description

Rationale:

A general qualification for the Transport and Logistics Industry. Successful completion will require competency in units that relate to work defined as aligned at AQF Level 2.

Performance of a prescribed range of functions involving known routines and procedures and some accountability for the quality of outcomes.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Freight Handler
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Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements:

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for

TLI21710 Certificate II in Road Transport Yard Operations (Freight Handler)

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required for yard operations• Read and interpret relevant regulations, instructions, signs and labels applicable to yard operations• Speak clearly and directly on matters related to yard operations• Write documents as part of duties, including completion of relevant forms and incident reports• Negotiate complex issues with others in the course of yard operations• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Collaborate with others in the course of yard operations• Contribute to the resolution of any interpersonal conflicts that may arise during yard operations• Assist other team members to achieve and maintain competence where applicable• Avoid and prevent the harassment of others in the workplace• Work with persons of different ages, gender, race, religion, political persuasion, etc.

Problem solving

- Identify and solve or report problems arising in the course of yard operations
- Monitor and anticipate problems that may occur in the course of yard operations including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility
- Manage hazards and risks in a range of yard situations and take appropriate precautions
- Use mathematics to solve problems such as various calculations involved in yard operations.

Initiative and enterprise

- Modify activities dependent on differing situations and contingencies that may arise during yard operations
- Take appropriate initiatives in a range of diverse operational situations such as those above
- Respond appropriately to any changes in equipment, standard operating procedures and the working environment.

Planning and organising

- Follow and apply operational and emergency plans, systems and procedures
- Check own compliance with regulations and codes of practice
- Implement the workplace security and safety management systems
- Check own operational performance
- Collect and interpret information needed in the course of yard operations
- Organise and plan own work activities
- Manage time and priorities in the course of yard operations.

Self management

- Interpret and apply regulations, standard operating procedures and instructions
- Establish and follow own work plans and schedules
- Monitor and evaluate own work performance.

Learning

- Adapt own competence in response to any changes in yard operations
- Assist others in the workplace to develop their competence
- Update own knowledge and skills required for yard

Technology

- activities.
- Use the equipment and materials required during yard operations
 - Follow and apply operational and servicing instructions for equipment used during yard operations
 - Follow and apply OH&S procedures when using yard equipment and facilities.
 - Operate equipment and tools required as part of the job role of yard operations

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total **17 units of competency**, comprising:

- **6 core units** listed below

plus

- **11 elective units** which may be taken from the elective units listed below, or may include up to **3 units** selected from qualifications at the same level or one higher in this Training Package or any other endorsed Training Package or accredited course.

Where imported units are selected, care must be taken to ensure that all pre-requisites specified are complied with.

Core units:

Field	Unit
D Load Handling	TLID1001A Shift materials safely using manual handling methods
	TLID2004A Load and unload goods/cargo
E Communication and Calculation	TLIE1003A Participate in basic workplace communication
	TLIE2008A Process workplace documentation
	TLIE1005A Carry out basic workplace calculations
F Safety Management	TLIF1001A Follow occupational health and safety procedures

Elective units:

Field	Unit
A Handling Cargo/Stock	TLIA2011A Package goods
	TLIA2012A Pick and process orders
	TLIA2013A Receive goods
	TLIA2041A Manually sort mail and parcels
	TLIA2042A Despatch mail
	TLIA2043A Consolidate mail
	TLIA2045A Process international parcels and letters
	TLIA2046A Process parcels and letters
	TLIA2047A Stream mail

Field	Unit
B Equipment Checking and Maintenance	TLIB2001A Check and assess operational capabilities of equipment
C Vehicle Operation	TLIC2050A Operate a terminal tractor
D Load Handling	TLID2010A Operate a forklift TLID2012A Operate specialised load shifting equipment TLID2013A Move materials mechanically using automated equipment TLID2016A Load and unload explosives and dangerous goods TLID2018A Handle furniture and effects TLID2022A Conduct weighbridge operations TLID2029A Prepare articles for delivery TLID2045A Operate specialised light load shifting equipment TLID2047A Prepare cargo for transfer with slings
E Communication and Calculation	TLIE2001A Present routine workplace information TLIE2007A Use communication systems
F Safety Management	TLIF1002B Conduct housekeeping activities TLIF2006A Apply accident-emergency procedures TLIF2010A Apply fatigue management strategies TLIF2012A Apply safe procedures when handling/transporting dangerous goods or explosives TLIF2092A Demonstrate awareness of chain of responsibility regulations
G Teamwork	TLIG2007A Work in a socially diverse environment
H Route Planning and Navigation	TLIH2001A Interpret road maps and navigate pre-determined routes
I Customer Service	TLII1002A Apply customer service skills
J Quality	TLIJ2001A Apply quality procedures

Field	Unit
K Technology	TLIK2010A Use infotechnology devices in the workplace TLIK2007A Perform electronic data interchange (EDI) to transmit shipping documentation
L Resource Management	TLIL1001A Complete workplace orientation/induction procedures TLIL2008A Complete routine administrative tasks TLIL2031A Monitor and process attendance records
LIC Licensing Unit	TLILIC2001A Licence to operate a forklift truck TLILIC2002A Licence to operate an order picking forklift truck
O Security	TLIO2011A Provide revenue protection measures TLIO2013A Administer the security of assets and facilities
P Administration and Finance	TLIP2014A Capture records into a records keeping system TLIP2017A Maintain control of records TLIP2018A Provide information from and about records TLIP2024A Conduct financial transactions TLIP2029A Prepare and process financial documents TLIP2032A Maintain petty cash account TLIP2033A Sell products and services
U Environment	TLIU1009A Monitor plant and equipment in an environmentally sustainable manner

TLI21810 Certificate II in Logistics

Modification History

Release 3 - Two imported units updated to current version. Equivalent.

Description

Rationale:

A qualification for those engaged in logistics operations support within the Transport and Logistics Industry undertaking a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Successful completion of the licensing units within the qualification must align with applicable licensing and regulatory requirements.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Logistics Support Officer
- Logistics Clerk
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Pathways Information

Not Applicable

Licensing/Regulatory Information

Refer to Description

Entry Requirements

Entry requirements:

There are no entry requirements for this qualification.

Employability Skills Summary

Employability Skills Summary for TLI21810 Certificate II in Logistics

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required in activities involved in the transport and logistics industry• Read and follow relevant regulations and instructions applicable to activities involved in the transport and logistics industry• Speak clearly and directly on matters related to activities involved in the transport and logistics industry• Write documents as part of duties, including completion of relevant forms and incident and accident reports• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during activities involved in the transport and logistics industry• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of activities involved in the transport and logistics industry• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of activities involved in the transport and logistics industry• Recognise problems that may occur in the course of activities involved in the transport and logistics industry including

Employability Skill	Industry/enterprise requirements for this qualification include:
Initiative and enterprise	<p data-bbox="582 336 1316 425">hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility</p> <ul style="list-style-type: none"> <li data-bbox="534 436 1364 526">• Recognise hazards and risks in a range of situations and take appropriate precautions <li data-bbox="534 526 1380 616">• Use mathematics to carry out calculations related to activities involved in the transport and logistics industry. <li data-bbox="534 616 1300 705">• Modify activities dependent on differing situations and contingencies <li data-bbox="534 705 1348 795">• Take appropriate initiatives in a range of situations such as those above <li data-bbox="534 795 1380 884">• Respond appropriately to any changes in equipment, standard operating procedures and the working environment.
Planning and organising	<ul style="list-style-type: none"> <li data-bbox="534 884 1364 974">• Follow and apply operational and emergency plans, systems and procedures <li data-bbox="534 974 1332 1019">• Comply with applicable regulations and codes of practice <li data-bbox="534 1019 1380 1108">• Follow and apply workplace security and safety management systems <li data-bbox="534 1108 1364 1198">• Collect and interpret information needed in the course of the activities involved in the transport and logistics industry <li data-bbox="534 1198 1391 1288">• Manage time and priorities in the course of activities involved in the transport and logistics industry.
Self management	<ul style="list-style-type: none"> <li data-bbox="534 1288 1332 1344">• Interpret and apply applicable regulations and instructions <li data-bbox="534 1344 1013 1388">• Follow work plans and schedules <li data-bbox="534 1388 981 1433">• Check own work performance.
Learning	<ul style="list-style-type: none"> <li data-bbox="534 1433 1332 1523">• Adapt own competence in response to any changes in the activities involved in the transport and logistics industry <li data-bbox="534 1523 1391 1624">• Participate in updating own knowledge and skills required for activities involved in the transport and logistics industry.
Technology	<ul style="list-style-type: none"> <li data-bbox="534 1624 1316 1713">• Use equipment required for the activities involved in the transport and logistics industry <li data-bbox="534 1713 1380 1848">• Follow and apply operational and servicing instructions for equipment used during the activities involved in the transport and logistics industry <li data-bbox="534 1848 1364 1930">• Follow and apply OH&S procedures when using equipment and facilities.

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total **10 units of competency**, comprising:

- **3 core units** listed below

plus

- **3 technical elective units** from the selected list below

plus

- **4 elective units** which may be taken from the general elective units listed below, the remaining technical elective units listed below, or may include up to 3 units drawn with appropriate contextualisation from this Training Package, and/or other relevant nationally endorsed Training Package or accredited course.

Where imported units are selected, care must be taken to ensure that all pre-requisites specified are complied with.

Core units:

Field	Unit
F Safety Management	TLIF1001A Follow occupational health and safety procedures
G Teamwork	TLIG2007A Work in a socially diverse environment
I Customer Service	BSBCUS201B Deliver a service to customers

Technical Elective units:

Field	Unit
A Handling Cargo/Stock	TLIA2009A Complete and check import/export documentation
	TLIA2013A Receive goods
	TLIA2021A Despatch stock
	TLIA2022A Participate in stocktakes
B Equipment Checking and Maintenance	TLIB2001A Check and assess operational capabilities of equipment
D Load Handling	TLID1001A Shift materials safely using manual handling methods

Field	Unit
F Safety Management	TLIF2010A Apply fatigue management strategies
H Route Planning and Navigation	TLIH2003A Prioritise courier/delivery operations
J Quality	TLIJ2001A Apply quality procedures
K Technology	TLIK2007A Perform electronic data interchange (EDI) to transmit shipping documentation
U Environment	TLIU2012A Participate in environmentally sustainable work practices

General elective units:

Field	Unit
A Handling Cargo/Stock	TLIA2014A Use product knowledge to complete work operations
E Communication and Calculation	TLIE2001A Present routine workplace information TLIE2007A Use communication systems TLIE2008A Process workplace documentation
F Safety Management	TLIF2018A Operate firefighting equipment
I Customer Service	BSBCMM301B Process customer complaints
K Technology	TLIK2010A Use infotechnology devices in the workplace TLIK2003A Apply keyboard skills
L Resource Management	TLIL2008A Complete routine administrative tasks TLIL2031A Monitor and process attendance records
O Security	TLIO2013A Administer the security of assets and facilities
P Administration and	TLIP2014A Capture records into a records

Field	Unit
Finance	keeping system
	TLIP2017A Maintain control of records
	TLIP2018A Provide information from and about records
	TLIP2024A Conduct financial transactions
	TLIP2029A Prepare and process financial documents
	TLIP2032A Maintain petty cash account
	TLIP2033A Sell products and services

TLI21911 Certificate II in Track Protection

Modification History

Release 2 - Units replaced by current versions. Equivalent.

Description

Please note RTO to insert unit group selected from the group choice below on the testamur

Rationale:

This is a general qualification for a person engaged in basic operations in the rail infrastructure environment undertaking track protection activities. This includes a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

Track Protection – Track Blocking

- Track protection officer

Track Protection – Handsignaller

- Handsignaller

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Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI21911 Certificate II in Track Protection

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures used in track protection activities• Read and follow relevant instructions, manuals, notices and signs applicable to role within track protection activities• Speak clearly and directly on matters related to track protection activities• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of interpersonal conflicts that may arise during track protection activities• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of track protection activities• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of track protection activities• Recognise problems that may occur in the course of track protection activities and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of rail situations and take appropriate precautions
Initiative and enterprise	<ul style="list-style-type: none">• Respond appropriately to changes in equipment, standard operating procedures and the work environment
Planning and organising	<ul style="list-style-type: none">• Follow and apply operational and emergency plans, systems and procedures• Comply with applicable rail and safety regulations and codes of practice• Follow and apply workplace security and safety management systems

and safeworking requirements

- Collect and interpret information needed in the course of track protection activities within limits of responsibility
 - Manage time in the course of track protection activities
- Self management**
- Interpret and apply applicable instructions and procedures
 - Follow work plans and schedules
 - Check own work performance
- Learning**
- Participate in updating own knowledge and skills required for rail activities, in response to any changes in the processes and equipment used in track protection activities
- Technology**
- Operate equipment and tools required during track protection activities
 - Follow and apply operational and servicing instructions for equipment used during track protection activities
 - Follow and apply the applicable safeworking requirements and OH&S procedures when using rail equipment and facilities

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total of **15 units** of competency comprising:

- **10 core units** listed below

plus

- **all specialist elective units** from **Group A or Group B** listed below

plus

- **2 general elective** units from the elective units listed below, or drawn with appropriate contextualisation from any currently endorsed national Training Package or accredited course, provided that the unit contributes to the vocational outcome of the qualification

Where imported units are selected, care must be taken to ensure that all prerequisites specified in the unit are complied with.

Core units:

Field	Unit
D Load Handling	TLID1001A Shift materials safely using manual handling methods
E Communication and Calculation	TLIE1003A Participate in basic workplace communication TLIE2007A Use communication systems TLIE2008A Process workplace documentation
F Safety Management	TLIF1001A Follow occupational health and safety procedures TLIF2010A Apply fatigue management strategies TLIF2080C Safely access the rail corridor
G Teamwork	TLIG1001A Work effectively with others
U Environment	TLIU2008A Apply environmental procedures to rail infrastructure
W Equipment and Systems Operations	TLIW2001A Operate under track protection rules

Specialist elective units:

Select all units from **one** of the following specialist elective groups:

- Group A: Track Blocking
- Group B: Handsignaller

Group A		Track Blocking	
Field		Unit	
E	Communication and Calculation	TLIE1005A	Carry out basic workplace calculations
F	Safety Management	TLIF3083B	Conduct track protection assessment
L	Resource Management	TLIL3082A	Implement absolute signal blocking

Group B		Handsignaller	
Field		Unit	
B	Equipment Checking and Maintenance	TLIB2085A	Apply track fundamentals
F	Safety Management	TLIF2081B	Perform lookout duties
		TLIF2082B	Perform handsignaller duties

General elective units:

Field		Unit	
E	Communication and Calculation	TLIE2029A	Conduct workplace information briefings
F	Safety Management	TLIF2006A	Apply accident-emergency procedures
		TLIF2097A	Use audible track warning devices
		RIOHS205A	Control traffic with a stop-slow bat
		RIOHS302A	Implement traffic management plan

K	Technology	TLIK2010A	Use infotechnology devices in the workplace
W	Equipment and Systems Operations	TLIW3026B	Operate stand alone signalling/point control equipment
		TLIW2037B	Clip and secure points
		TLIW2038A	Place and remove temporary speed restriction equipment
		TLIW2039A	Place and remove permanent way stop boards

Custom Content Section

Not applicable.

TLI22013 Certificate II in Shunting

Modification History

Release 2. This is the second release of this qualification in TLI10 Transport and Logistics Training Package Version 4.0. Minor update of unit code version.

Release 2 is equivalent to the previous release.

Description

Rationale:

This is a general qualification for a person engaged in basic operations within the rail yard/terminal environment undertaking a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Shunter
- Terminal Operator.
-

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI22013 Certificate II in Shunting

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures used in shunting• Read and follow relevant, instructions, manuals, notices and signs applicable to their role• Speak clearly and directly on matters related to their role• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during shunting activities• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of their work• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of their work• Recognise problems that may occur in the course of their work and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of workplace situations and take appropriate precautions.
Initiative and enterprise	<ul style="list-style-type: none">• Respond appropriately to any changes in equipment, standard operating procedures and the working environment.
Planning and organising	<ul style="list-style-type: none">• Follow and apply operational and emergency plans, systems and procedures• Comply with applicable rail and safety regulations and codes of practice• Follow and apply workplace security and safety management

systems and safeworking requirements

- Collect and interpret information needed in the course of the their work within limits of responsibility
 - Manage time in the course of their work.
 - Interpret and apply applicable instructions and procedures
 - Follow work plans and schedules
 - Check own work performance.
- Self management**
- Participate in updating of own knowledge and skills required for shunting activities, in response to any changes in the processes and equipment used in their workplace.
- Learning**
- Operate equipment and use tools required as part of their work role
 - Follow and apply operational and servicing instructions for equipment used in their work
 - Follow and apply the applicable safeworking requirements and WHS/OHS procedures when using equipment and facilities.
- Technology**

Packaging Rules

Requirements for completion of the qualification

A successful assessment outcome for a total of **16 units** of competency comprising:

- **10 core units** listed below

plus

- **6 elective units** from the **general elective units** listed below. Alternatively, **up to 3 units** may be drawn with appropriate contextualisation from any currently endorsed national Training Package or accredited course, provided that the unit contributes to the vocational outcome of the qualification.

Where imported units are selected, care must be taken to ensure that all prerequisites specified in the unit are complied with.

Core Units

Field		Unit	
B	Equipment Checking and Maintenance	TLIB2122A	Apply awareness of fundamentals of rail operations in yards or sidings
C	Vehicle Operation	TLIC3017A	Shunt rolling stock
E	Communication and Calculation	TLIE1003A TLIE2007A	Participate in basic workplace communication Use communication systems
F	Safety Management	TLIF2006A TLIF2010A TLIF2080C TLIF3087A	Apply accident-emergency procedures Apply fatigue management strategies Safely access the rail corridor Follow occupational health, safety and environmental procedures in the rail industry
W	Equipment and Systems Operations	TLIW2041A TLIW3026B	Clip points and apply rail safety equipment Operate stand alone signalling/point control equipment

General Elective Units

Field		Units of Competency	
B	Equipment Checking and Maintenance	TLIB2131A	Prepare train

		TLIB3019B	Test train braking system
		TLIB3021A	Conduct train roll-by inspection
C	Operate Vehicles	TLIC3045A	Operate road/rail vehicle
E	Communication and Calculation	TLIE2008A	Process workplace documentation
F	Safety Management	TLIF3085A	Apply local incident response procedures
		TLIF3091A	Apply awareness of dangerous goods and hazardous materials requirements
U	Environment	TLIU2012A	Participate in environmentally sustainable work practices
W	Equipment and Systems Operation	RIOHS205 A	Control traffic with stop-slow bat

Custom Content Section

Not applicable.

TLI22113 Certificate II in Rail Track Vehicle Driving

Modification History

Release 1 - This is the first release of this qualification in TLI10 Transport and Logistics Training Package Version 3.0.

Description

Rationale:

This is a general qualification for a person driving a medium/heavy rail track vehicle from one location to another over main line track. It involves a broad range of skilled applications in a wide variety of contexts, which may involve application of some discretion and judgement in selecting equipment, services or contingency measures. It may also include responsibility for coordinating the work of others.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Track Vehicle Operator/Driver
- Track Machine Driver.
-

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI32113 Certificate II in Rail Track Vehicle Driving

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures used rail track vehicle driving• Read and follow relevant, instructions, manuals, notices and signs applicable to their role as a rail track vehicle driver• Speak clearly and directly on matters related to their role as a rail track vehicle driver• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during rail track vehicle driving• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of rail track vehicle driving• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of rail track vehicle driving• Recognise problems that may occur in the course rail track vehicle driving and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of rail track vehicle driving situations and take appropriate precautions.
Initiative and enterprise	<ul style="list-style-type: none">• Respond appropriately to any changes in equipment, standard operating procedures and the working

environment.

Planning and organising

- Follow and apply operational and emergency plans, systems and procedures
- Comply with applicable rail and safety regulations and codes of practice
- Follow and apply workplace security and safety management systems and safeworking requirements
- Collect and interpret information needed in the course of rail track vehicle driving within limits of responsibility
- Manage time when driving rail track vehicles.

Self management

- Interpret and apply applicable instructions and procedures
- Follow work plans and schedules
- Check own work performance.

Learning

- Participate in updating of own knowledge and skills required for rail track vehicle driving, in response to any changes in the processes and equipment used in rail track vehicle driving.

Technology

- Operate equipment and use tools required during rail track vehicle driving
- Follow and apply operational and servicing instructions for equipment used during rail track vehicle driving
- Follow and apply the applicable safeworking requirements and OH&S procedures when using equipment and facilities.

Packaging Rules

Requirements for completion of the qualification:

A successful assessment outcome for a total of **17 units** of competency comprising:

- **11 core units** listed below

plus

- **6 elective units** from the **general elective units** listed below. Alternatively, **up to 3 units** may be drawn with appropriate contextualisation from any currently endorsed national Training Package or accredited course, provided that the unit contributes to the vocational outcome of the qualification.

Where imported units are selected, care must be taken to ensure that all prerequisites specified in the unit are complied with.

Core units

Field	Unit
C Vehicle Operation	TLIC2075A Drive and monitor medium/heavy self-propelled on-track equipment
	TLIC2076A Establish and operate braking system on medium/heavy self-propelled on-track equipment
	TLIC2078A Identify and respond to signals and trackside signs
	TLIC2080A Start up, shut down and stable medium/heavy self-propelled on-track equipment
E Communication and Calculation	TLIE1003A Participate in basic workplace communication
F Safety Management	TLIF1001A Follow occupational health and safety procedures
	TLIF2010A Apply fatigue management strategies
	TLIF2080C Safely access the rail corridor
	TLIF2106A Respond to emergencies and abnormal situations when driving medium/heavy on-track vehicles
U Environment	TLIU2008A Apply environmental procedures to rail infrastructure

W	Equipment and Systems Operations	TLIW2001A	Operate under track protection rules
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General Elective Units

Field	Unit		
B	Equipment Checking and Maintenance	TLIB1028A	Maintain and use hand tools
		TLIB1093A	Clean equipment and restore worksite
		TLIB2001A	Check and assess operational capabilities of equipment
		TLIB2085A	Apply track fundamentals
		TLIB2091A	Measure and record track geometry
		TLIB2130A	Diagnose and rectify minor faults on on-track vehicles
		TLIB2133A	Test medium/heavy track vehicle braking system
C	Vehicle Operation	TLIC2054B	Access rail track to run track vehicle within defined worksite
		TLIC0083A	Access rail track to travel track vehicle under occupancy authority
		TLIC0084A	Access rail track to travel track vehicle/s under block working conditions
		TLIC2074A	Couple and uncouple track maintenance vehicles
D	Load Handling	TLID1001A	Shift materials safely using manual handling methods
E	Communication and Calculation	TLIE2008A	Process workplace documentation
		TLIE2031A	Use communication systems for on-track vehicle operations
F	Safety Management	TLIF2006A	Apply accident-emergency procedures
		TLIF2018A	Operate firefighting equipment
		TLIF3058A	Apply safeworking rules and regulations to rail functions

		TLIF3091A	Apply awareness of dangerous goods and hazardous materials requirements
I	Customer Service	TLII4022A	Identify and meet customer requirements
K	Technology	TLIK2010A	Use infotechnology devices in the workplace
S	Construction and Installation	TLIS2030A	Carry out track ballasting
W	Equipment and Systems Operations	TLIW2028A	Identify the principles of ballast cleaning operations
		TLIW2029A	
		TLIW2030A	Identify the principles of ballast regulator operations
		TLIW2031A	Identify the principles of dynamic track stabiliser operations
		TLIW2032A	Identify the principles of self-propelled rail grinder operations
		TLIW2033A	Identify the principles of tamping machine operations
		TLIW2037B	Identify the principles of mechanised track laying operations
		TLIW3026B	Clip and secure points
			Operate stand alone signalling point control equipment

Custom Content Section

Not applicable.

TLI22213 Certificate II in Tram or Light Rail Infrastructure

Modification History

Release 1 - This is the first release of this qualification in TLI10 Transport and Logistics Training Package Version 3.0.

Description

Rationale:

This is a general qualification for a person engaged in basic operations within the tram/light rail infrastructure environment undertaking a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Job roles:

Job roles and titles vary across different sectors. Possible job titles relevant to this qualification include:

- Tram Infrastructure Track Worker Level 1-3
- Light Rail Track Worker.
-

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI22213 Certificate II in Tram or Light Rail Infrastructure

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill Industry/enterprise requirements for this qualification include:

- | | |
|------------------------|--|
| Communication | <ul style="list-style-type: none">• Use communication systems and procedures used in tram/light rail construction and/or maintenance of rail infrastructure• Read and follow relevant, instructions, manuals, notices and signs applicable to their role within the construction and/or maintenance of tram/light rail infrastructure• Speak clearly and directly on matters related to their role within the construction and/or maintenance of tram/light rail infrastructure• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment. |
| Teamwork | <ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during construction and/or maintenance of tram/light rail infrastructure• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of construction and/or maintenance of tram/light rail infrastructure• Work with persons of different ages, gender, race, religion, political persuasion, etc. |
| Problem solving | <ul style="list-style-type: none">• Identify and solve or report problems arising in the course of construction and/or maintenance of tram/light rail infrastructure• Recognise problems that may occur in the course of construction and/or maintenance of tram/light rail infrastructure and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of tram/light rail situations and take appropriate precautions. |
| Initiative and | <ul style="list-style-type: none">• Respond appropriately to any changes in equipment, standard |

enterprise	operating procedures and the working environment.
Planning and organising	<ul style="list-style-type: none"> • Follow and apply operational and emergency plans, systems and procedures • Comply with applicable rail and safety regulations and codes of practice • Follow and apply workplace security and safety management systems and safeworking requirements • Collect and interpret information needed in the course of the construction and/or maintenance of tram/light rail infrastructure within limits of responsibility • Manage time in the course of construction and/or maintenance of rail infrastructure.
Self management	<ul style="list-style-type: none"> • Interpret and apply applicable instructions and procedures • Follow work plans and schedules • Check own work performance.
Learning	<ul style="list-style-type: none"> • Participate in updating of own knowledge and skills required for tram/light rail activities, in response to any changes in the processes and equipment used in the construction and/or maintenance of tram/light rail infrastructure.
Technology	<ul style="list-style-type: none"> • Operate equipment and use tools required during the construction and/or maintenance of tram/light rail infrastructure • Follow and apply operational and servicing instructions for equipment used during the construction and/or maintenance of tram/light rail infrastructure • Follow and apply the applicable safeworking requirements and OH&S procedures when using equipment and facilities.

Packaging Rules

Requirements for completion of the qualification

A successful assessment outcome for a total of **16 units** of competency comprising:

- **10 core** units listed below

plus

- **6 elective** units from the **general elective units** listed below. Alternatively, up to **3 units** may be drawn with appropriate contextualisation from any currently endorsed national Training Package or accredited course, provided that the unit contributes to the vocational outcome of the qualification.

Where imported units are selected, care must be taken to ensure that all prerequisites specified in the unit are complied with.

Core Units

Field		Unit	
B	Equipment Checking and Maintenance	TLIB1028A	Maintain and use hand tools
		TLIB2125A	Apply awareness of tram/light rail track fundamentals
		TLIB2092A	Operate minor mechanical equipment
D	Load Handling	TLID1001A	Shift materials safely using manual handling methods
E	Communication and Calculation	TLIE1003A	Participate in basic workplace communication
		MEM12023A	Perform engineering measurements
F	Safety Management	TLIF1001A	Follow occupational health and safety procedures
		TLIF2010A	Apply fatigue management strategies
U	Environment	TLIU2008A	Apply environmental procedures to rail infrastructure
W	Equipment and Systems Operations	RIOHS205A	Control traffic with stop-slow bat

General Elective Units

Field	Units of Competency
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B	Equipment Checking and Maintenance	TLIB1093A TLIB2001A	Clean equipment and restore worksite Check and assess operational capabilities of equipment
C	Vehicle Operation	TLIC2059A	Propel and operate light on-track equipment
F	Safety Management	TLIF2080C	Safely access the rail corridor
G	Teamwork	TLIG1001A TLIG2007A	Work effectively with others Work in a socially diverse environment
K	Technology	TLIK2010A	Use infotechnology devices in the workplace
S	Construction and Installation	TLIS2027A TLIS2030A TLIS2031A TLIS2034A TLIS2044A RIICCM209A RIICCM205A RIICCM207A	Install and maintain surface track drainage Carry out track ballasting Install railway sleepers Install and repair rail fastening systems Carry out rail installation Carry out concrete work Carry out manual excavation Spread and compact materials manually
W	Equipment and Systems Operations	TLIW2001A TLIW3027A TLIW3035A RIIOHS302A	Operate under track protection rules Operate minor track equipment Heat & cut materials using oxy-LPG equipment for the rail industry Implement traffic management plan

Custom Content Section

Not applicable.

TLI22313 Certificate II in Rail Customer Service

Modification History

Release 1. This is the first release of this qualification in TLI10 Transport and Logistics Training Package Version 4.0.

Description

Rationale:

This is a general qualification for a person engaged in operations within the rail customer service environment undertaking a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Job roles:

The TLI22313 Certificate II in Rail Customer Service qualification is aligned to the following defined roles:

- Booking Clerk
- Customer Service Attendant/Assistant
- Passenger Service Officer
- Station Assistant/Officer.
- Train Buffet Operator
- Train Conductor

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI22313 Certificate II in Rail Customer Service

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures• Read and follow relevant, instructions, manuals, notices and signs applicable to their role• Speak clearly and directly on matters related to their role• Complete documents as part of duties, including completion of relevant forms• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during workplace activities• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of their work
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of their work• Recognise problems that may occur in the course of their work and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of workplace situations and take appropriate precautions
Initiative and enterprise	<ul style="list-style-type: none">• Respond appropriately to any changes in equipment, standard operating procedures and the working environment
Planning and organising	<ul style="list-style-type: none">• Follow and apply operational and emergency plans, systems and procedures• Comply with applicable rail and safety regulations and codes of practice• Follow and apply workplace security and safety management systems and safeworking requirements• Collect and interpret information needed in the course of the

- their work within limits of responsibility
 - Manage time in the course of their work
- Self management**
- Interpret and apply applicable instructions and procedures
 - Follow work plans and schedules
 - Check own work performance
- Learning**
- Participate in updating own required knowledge and skills, in response to any changes in the processes and equipment used in their workplace
- Technology**
- Operate equipment and use tools required as part of their work role
 - Follow and apply operational and servicing instructions for equipment used in their work
 - Follow and apply the applicable safeworking requirements and work health and safety (WHS)/occupational health and safety (OHS) procedures when using equipment and facilities

Packaging Rules

Requirements for achievement of the qualification

A successful assessment outcome for a total of **12 units of competency** comprising:

- **8 core units** listed below

plus

- **4 elective units** from the **general elective units** listed below. Alternatively, **up to 2 units** may be drawn with appropriate contextualisation from any currently endorsed national Training Package or accredited course, provided that the unit contributes to the vocational outcome of the qualification.

Where imported units are selected, care must be taken to ensure that all prerequisites specified in the unit are complied with.

Core Units

Field		Unit	
B	Equipment Checking and Maintenance	TLIB3118A	Apply awareness of railway fundamentals
E	Communication and Calculation	TLIE1003A	Participate in basic workplace communication
		TLIE2007A	Use communication systems

		TLIE2008A	Process workplace documentation
F	Safety Management	TLIF1001A	Follow occupational health and safety procedures
G	Teamwork	TLIG1001A	Work effectively with others
I	Customer Service	TLII2020A	Provide assistance to customers with specific needs
		TLII3022A	Provide customer service in rail operations

General Elective Units

Field		Unit	
B	Equipment Checking and Maintenance	TLIB1024A	Clean transportation units and facilities for passenger use
C	Vehicle Operation	TLIC2078A	Identify and respond to signals and trackside signs
D	Load Handling	TLID1001A	Shift materials safely using manual handling methods
E	Communication and Calculation	TLIE1005A	Carry out basic workplace calculations
F	Safety Management	HLTFA211A	Provide basic emergency life support
		HLTFA311A	Apply first aid
		TLIF2006A	Apply accident-emergency procedures
		TLIF2010A	Apply fatigue management strategies
		TLIF2018A	Operate firefighting equipment
		TLIF2062A	Apply awareness of safeworking rules and regulations
		TLIF2080C	Safely access the rail corridor

G	Teamwork	HLTCSD306D TLIG2007A	Respond effectively to behaviours of concern Work in a socially diverse environment
I	Customer Service	BSBCUS201B SITHFAB201 SITXFSA101	Deliver a service to customers Provide responsible service of alcohol Use hygienic practices for food safety
K	Technology	TLIK2003A TLIK2010A	Apply keyboard skills Use infotechnology devices in the workplace
L	Resource Management	TLIL2048A	Prepare for train departure
O	Security	TLIO2011A	Provide revenue protection measures
P	Administration and Finance	TLIP2038A TLIP2039A TLIP3034A	Conduct, balance and secure financial transactions Ensure the confidentiality, privacy and security of customer information Advise on and construct fares for passengers
U	Environment	TLIU2012A	Participate in environmentally sustainable work practices

Custom Content Section

Not applicable.

TLI22413 Certificate II in Furniture Removal

Modification History

Release 1. This is the first release of this qualification in TLI10 Transport and Logistics Training Package Version 4.0.

This qualification replaces but is not equivalent to TLI21510 Certificate II in Furniture Removal because:

- 2 units have been moved from the core units to the general elective units
- 2 units have been replaced in the core
- core units have been reduced from 9 units to 7 units
- 2 units have been removed from the general elective units
- 10 units have been added to the general elective units.

Description

Rationale:

This qualification is designed for furniture removal job roles within the transport and logistics industry. Successful achievement of the qualification will require competence in units of competency that relate to the job role requirements defined as aligned at AQF Level 2.

Job roles:

The TLI22413 Certificate II in Furniture Removal qualification is aligned to the following defined role:

- Furniture Removalist.
-

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for TLI22413 Certificate II in Furniture Removal

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Use communication systems and procedures required in furniture removal operations• Read and follow relevant regulations and instructions applicable to furniture removal operations• Speak clearly and directly on matters related to furniture removal operations• Write documents as part of duties, including completion of relevant forms and incident and accident reports• Recognise and interpret non-verbal signs, signals and behaviour• Use relevant communication equipment.
Teamwork	<ul style="list-style-type: none">• Participate in the resolution of any interpersonal conflicts that may arise during furniture removal operations• Avoid and prevent the harassment of others in the workplace• Collaborate with others in the course of furniture removal operations• Work with persons of different ages, gender, race, religion, political persuasion, etc.
Problem solving	<ul style="list-style-type: none">• Identify and solve or report problems arising in the course of furniture removal operations• Recognise problems that may occur in the course of furniture removal operations including hazards and risks and take appropriate action to report or resolve the problems within limits of responsibility• Recognise hazards and risks in a range of situations and take appropriate precautions• Use mathematics to carry out calculations related to furniture removal operations.

- Initiative and enterprise**
- Respond appropriately to any changes in equipment, standard operating procedures and the working environment.
- Planning and organising**
- Follow and apply operational and emergency plans, systems and procedures
 - Comply with applicable regulations and codes of practice
 - Follow and apply workplace security and safety management systems and safeworking requirements
 - Collect and interpret information needed in the course of furniture removal operations
 - Manage time and priorities in the course of furniture removal operations.
- Self management**
- Interpret and apply applicable regulations and instructions
 - Follow work plans and schedules
 - Check own work performance.
- Learning**
- Adapt own competence in response to any changes in furniture removal operations
 - Participate in updating own knowledge and skills required for furniture removal operations.
- Technology**
- Operate equipment required during furniture removal operations
 - Follow and apply operational and servicing instructions for equipment used during furniture removal operations
 - Follow and apply work health and safety (WHS)/occupational health and safety (OHS) procedures when using furniture removal equipment and facilities.

Packaging Rules

Requirements for achievement of the qualification

A successful assessment outcome for a total of **12 units of competency** comprising:

- **7 core units** listed below

plus

5 elective units from the **general elective units** listed below. Alternatively **up to 3 units** from the TLI10 Transport and Logistics Training Package or any other nationally endorsed Training Package or accredited training course, however, the elective units selected must contribute to the vocational outcomes of the qualification and align with the job role.

Where imported units are selected, care must be taken to ensure that all prerequisite units specified in the unit are complied with.

Core Units

Field	Unit
D Load Handling	TLID1001A Shift materials safely using manual handling methods TLID2018A Handle furniture and effects TLID2019A Pack and unpack cartons during a removal
E Communication and Calculation	TLIE2008A Process workplace documentation TLIE2032A Assess removal
F Safety Management	TLIF1001A Follow occupational health and safety procedures
I Customer Service	TLII1002A Apply customer service skills

General Elective Units

Field	Unit
B Equipment Checking and Maintenance	TLIB2004A Carry out vehicle inspection
C Vehicle Operation	TLIC1051A Operate commercial vehicle TLIC2002A Drive light rigid vehicle TLIC3003A Drive medium rigid vehicle
D Load Handling	TLID2010A Operate a forklift

E	Communication and Calculation	TLIE1003A TLIE1005A TLIE2007A	Participate in basic workplace communication Carry out basic workplace calculations Use communication systems
F	Safety Management	TLIF2010A TLIF2092A HLTFA311A	Apply fatigue management strategies Demonstrate awareness of chain of responsibility regulations Apply first aid
G	Teamwork	TLIG1001A TLIG2007A	Work effectively with others Work in a socially diverse environment
H	Route Planning and Navigation	TLIH2001A	Interpret road maps and navigate pre-determined routes
K	Technology	TLIK2010A	Use infotechnology devices in the workplace
L	Resource Management	TLIL1001A	Complete workplace orientation/induction procedures
LIC	Licensing	TLILIC2001A TLILIC2014B TLILIC2015B	Licence to operate a forklift truck Licence to drive a light rigid vehicle Licence to drive a medium rigid vehicle
U	Environment	TLIU1009A TLIU2012A	Monitor plant and equipment in an environmentally sustainable manner Participate in environmentally sustainable work practices

Custom Content Section

Not applicable.

