

# **ACM10110 Certificate I in Animal Studies**

## **Modification History**

Not applicable.

## **Description**

This qualification covers work activities undertaken by a cross-section of animal care and management enterprises. It is a general pre-vocational qualification aimed for inclusion in a VET in Schools program or as an entry point into the industry.

### **Job roles**

Job role titles covered by this qualification may include:

- Assistant animal care worker
- Assistant animal shelter attendant
- Assistant kennel hand
- Assistant cattery attendant.
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## **Pathways Information**

### **Pathways into the qualification**

Pathways into this qualification may be:

- by direct entry and without prior animal care skill or knowledge
- through a school vocational studies program combined with work experience.

This qualification is suited to Australian Apprenticeship pathways.

### **Pathways from the qualification**

After achieving this qualification, candidates may undertake:

- ACM20110 Certificate II in Animal Studies.
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## **Licensing/Regulatory Information**

### **Licensing, Legislative, Regulatory or Certification Considerations**

Units of competency in this qualification do not require a licence or certification.

## **Entry Requirements**

Not applicable.

## Employability Skills Summary

<b>EMPLOYABILITY SKILLS QUALIFICATION SUMMARY</b>	
<b>Employability Skill</b>	<b>Industry/enterprise requirements for this qualification include:</b>
Communication	<ul style="list-style-type: none"> <li>• apply numeracy skills to workplace requirements</li> <li>• communicate information about problems with work</li> <li>• complete all reporting as required</li> <li>• receive and relay oral and written messages</li> <li>• read and apply workplace procedures and instructions.</li> </ul>
Teamwork	<ul style="list-style-type: none"> <li>• contribute to monitoring the health and welfare of animals</li> <li>• identify own role and responsibilities within a team</li> <li>• share workplace information</li> <li>• work as a team member</li> <li>• work with persons of different ages, genders, races, religions and political persuasion.</li> </ul>
Problem solving	<ul style="list-style-type: none"> <li>• identify common problems and take required action</li> <li>• follow workplace safety and animal care and management procedures</li> <li>• recognise and report any workplace hazards</li> <li>• report difficulties in handling animals</li> <li>• verify/clarify work tasks or directions if unsure.</li> </ul>
Initiative and enterprise	<ul style="list-style-type: none"> <li>• distinguish between urgent and non-urgent tasks</li> <li>• take appropriate corrective action to routine work problems</li> <li>• select appropriate equipment.</li> </ul>
Planning and organising	<ul style="list-style-type: none"> <li>• identify work requirements</li> <li>• identify work priorities</li> <li>• identify and use relevant personal protective equipment</li> <li>• organise work area to maintain safe and hygienic standards</li> <li>• organise relevant equipment, materials and tools</li> <li>• plan work activities to meet daily work requirements.</li> </ul>
Self-management	<ul style="list-style-type: none"> <li>• follow OHS practices</li> <li>• identify personal responsibilities and work requirements</li> <li>• identify safety requirements for working in animal care industry</li> <li>• keep the work area clean and tidy at all times</li> <li>• manage time and plan activity to meet own work requirements</li> <li>• monitor the quality of own work against required workplace standards</li> <li>• seek assistance from other team members where appropriate.</li> </ul>

## EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

Learning	<ul style="list-style-type: none"><li>• ask questions to expand own knowledge</li><li>• attend training or skill development activities</li><li>• assess own ability to meet job requirements</li><li>• check work outcomes against workplace standards and identify inconsistencies</li><li>• identify own skill requirements and seek skill development if required</li><li>• listen to feedback and advice of supervisors</li><li>• self-check numerical information.</li></ul>
Technology	<ul style="list-style-type: none"><li>• use information technology devices as required</li><li>• use manual handling technologies in the workplace</li><li>• use work tools, machines and equipment safely and according to workplace procedures.</li></ul>

## Packaging Rules

### Packaging Rules

A total of **seven (7) units** of competency must be achieved as specified below.

- Complete **five (5) CORE** units
- Complete **two (2) ELECTIVE** units

### **CORE: Complete the following five (5) units**

ACMGAS101A	Investigate job opportunities in animal care and related industries
ACMGAS102A	Catch and handle a range of quiet animals
ACMGAS103A	Assist in the care of animals
ACMGAS202A	Participate in workplace communications
ACMOHS201A	Participate in occupational health and safety processes

**ELECTIVE: Complete two (2) units from ACM10 or from any other nationally endorsed Training Package or accredited course.** Units selected must be aligned to Certificate I or II and be relevant to work undertaken in the animal care and management industry.

# ACM20110 Certificate II in Animal Studies

## Modification History

Release	TP Version	Comments
3	ACM10v3	Updated Pathways information
2	ACM10v2	Updated equivalent imported units
1	ACM10v1	Initial release. Supersedes and is not equivalent to RUV20104

## Description

This qualification is a general pre-vocational qualification aimed for inclusion in a VET in Schools program or as an entry point into the animal care and management industry. It is highly recommended that whilst undertaking this qualification the learner should seek to gain a period of work placement or work experience in an animal care environment and/or workplace.

### Job roles

Job role titles covered by this qualification may include:

- Animal care attendant
- Animal shelter attendant
- Kennel hand
- Cattery attendant
- Pet shop attendant
- Assistant dog groomer.