

CUA30111 Certificate III in Dance

Modification History

| Version | Comments |
|----------|---|
| CUA30111 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of a person working in a varied context in the live performance industry, using some discretion and judgement and relevant theoretical knowledge.

Job roles

Possible job title relevant to this qualification includes:

- dancer (ensemble).

Pathways Information

Candidates entering this qualification may produce evidence of dance expertise through grades achieved in different dance styles through dance societies that run examinations linked to certification levels. It is recommended that registered training organisations (RTOs) liaise with relevant dance societies to determine certification level equivalence. Alternatively, candidates may have acquired dance skills through self-directed learning.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

An audition or other form of evidence where the candidate demonstrates competence in at least one dance style at Certificate II level.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|----------------------------|--|
| Communication | <ul style="list-style-type: none"> • reading and understanding relevant sources of information • participating in negotiations about work or contractual issues • discussing rhythmic movement concepts and dance techniques with colleagues and teachers |
| Teamwork | <ul style="list-style-type: none"> • working constructively with creative and technical personnel • working collaboratively with others involved in rehearsals and performances • sharing industry information with colleagues and peers • dancing with a partner |
| Problem-solving | <ul style="list-style-type: none"> • assisting with troubleshooting technical and artistic problems • planning work tasks in a logical sequence • finding solutions to problems encountered when composing dance sequences • implementing appropriate strategies to overcome performance anxiety |
| Initiative and enterprise | <ul style="list-style-type: none"> • interpreting music elements and structures • responding appropriately to the unexpected during performances • composing dance within a specified form and following through with own individual style or idea • exploring ways to add artistic expression into performances • applying techniques of music to movement in dance forms • expressing rhythms in physical form |
| Planning and organising | <ul style="list-style-type: none"> • gathering information on dance styles, elements, forms |

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| | <p>and structures</p> <ul style="list-style-type: none"> • prioritising work tasks and establishing deadlines • developing and following a balanced physical conditioning and exercise program to meet peak physical performance • planning and executing warm-up and cool-down routines • planning practice time • preparing for performances and auditions |
| Self-management | <ul style="list-style-type: none"> • monitoring own work and introducing strategies to improve performance • practising and performing with due regard to personal health and safety considerations • prioritising work tasks and working within deadlines • demonstrating reliability in all agreed work commitments • following nutritional guidelines |
| Learning | <ul style="list-style-type: none"> • developing knowledge of dance styles and genres • improving skills through practice • continuously evaluating and adjusting own work through critical analysis of own performance • seeking feedback and integrating constructive advice into strategies for developing dance technique |
| Technology | <ul style="list-style-type: none"> • using the internet to access information • using a range of exercise equipment |

Packaging Rules

Total number of units = 13

6 core units *plus*

7 elective units

The elective units consist of:

- 3 units from Group A
- of the remaining units:
 - up to 4 may be from Group A and/or B
 - up to 2 may be from a Certificate III in any endorsed Training Package or accredited course
 - 1 may be from a Certificate II or IV in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meeting local industry needs.

Core units

CUACHR301A Develop basic dance composition skills

CUADAN202A Incorporate artistic expression into basic dance performances

CUADAN301A Explore rhythm in the context of dance or movement technique

CUAIND301A Work effectively in the creative arts industry

CUAOHS301A Condition the body for dance performances

CUAPRF307A Develop performance techniques

Group A elective units

Dance

CUADAN302A Increase depth of Aboriginal and Torres Strait Islander dance technique

CUADAN303A Develop dance partnering techniques

CUADAN304A Develop dance improvisational skills

CUADAN305A Increase depth of jazz dance technique

CUADAN306A Increase depth of ballet dance technique

CUADAN307A Increase depth of cultural dance technique

CUADAN308A Increase depth of contemporary dance technique

CUADAN309A Increase depth of street dance technique

CUADAN310A Increase depth of social dance technique

CUADAN311A Increase depth of tap dance technique

Dance literacy

CUADLT301A Develop basic dance analysis skills

Industry context

CUAIND302A Develop and maintain relationships with Indigenous Australian performance mentors

Other dance genres

CUAPRF303A Perform basic on-ground acrobatic skills

CUAPRF304A Develop audition techniques

CUAPRF305A Perform in ways that respect customary law, ethics and traditions

CUAPRF306A Develop musical theatre techniques

Cross-industry

CUVRES301A Apply knowledge of history and theory to own arts practice

Group B elective units**Dance teaching**

CUADTM301A Assist with teaching dance

Occupational health and safety/safe dance

CUAOHS201A Develop a basic level of physical condition for dance performance

Production management

CUAMUP301A Prepare personal appearance for performances

CUAPPM301A Assist with designing performance spaces

CUASTA301A Assist with production operations for live performances

Cross-industry

BSBDIV301A Work effectively with diversity

BSBSUS301A Implement and monitor environmentally sustainable work practices

BSBWOR201A Manage personal stress in the workplace

BSBWOR203A Work effectively with others

CUECOS09B Develop and apply knowledge of costume

CUFCMP301A Implement copyright arrangements

CUSIND302A Plan a career in the creative arts industry

CUSMLT302A Develop and apply aural-perception skills

CUVATS301A Develop and apply knowledge of Aboriginal or Torres Strait Islander cultural arts

HLTFA301B Apply first aid

SISCCRO302A Apply legal and ethical instructional skills

Selecting electives for different outcomes

The following example is designed to assist in the selection of appropriate electives for particular outcomes at this level, but it is in no way prescriptive.

Dancer (ensemble)

Core units plus:

- CUADAN303A Develop dance partnering techniques
- CUADAN304A Develop dance improvisational skills
- CUADAN305A Increase depth of jazz dance technique
- CUADAN308A Increase depth of contemporary dance technique
- CUAMUP301A Prepare personal appearance for performances
- CUAPRF304A Develop audition techniques
- CUAPRF404A Refine movement skills for performance

CUA30211 Certificate III in Community Dance, Theatre and Events

Modification History

| Version | Comments |
|----------|---|
| CUA30211 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals working in a variety of community-based performance and production contexts, using some discretion and judgement and relevant theoretical knowledge. They may provide support to others involved in productions.

Job roles

Possible job titles relevant to this qualification include:

- assistant project officer
- performer (community theatre/events)
- production assistant (community theatre/events).

Pathways Information

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower level qualification.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|----------------------------|---|
| Communication | <ul style="list-style-type: none"> • reading and understanding relevant sources of information • participating in negotiations about work/contractual issues • communicating effectively and constructively with people from different cultural backgrounds and with differing abilities • completing workplace documentation |
| Teamwork | <ul style="list-style-type: none"> • working constructively with creative and technical personnel • working collaboratively with others involved in productions and events • sharing industry information with colleagues and peers |
| Problem-solving | <ul style="list-style-type: none"> • assisting with troubleshooting technical and artistic problems • planning work tasks in a logical sequence |
| Initiative and enterprise | <ul style="list-style-type: none"> • interpreting music elements and structures • responding appropriately to the unexpected during productions • identifying and responding to issues that may cause problems in the conduct of community activities |
| Planning and organising | <ul style="list-style-type: none"> • assisting with the planning of community events • helping to plan the order in which to load and unload equipment and set pieces • prioritising work tasks and establishing deadlines |
| Self-management | <ul style="list-style-type: none"> • monitoring own work and introducing strategies to improve performance • planning own career • carrying out work tasks with due regard to personal health and safety considerations |

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| | <ul style="list-style-type: none"> • prioritising work tasks and working within deadlines • demonstrating reliability in all agreed work commitments • operating within boundaries of personal level of responsibility |
| Learning | <ul style="list-style-type: none"> • improving skills through practice • continuously evaluating and adjusting own work through critical analysis of own performance • seeking feedback and integrating constructive advice into own performance |
| Technology | <ul style="list-style-type: none"> • storing and retrieving relevant OHS documents • operating basic lighting and sound equipment during performances |

Packaging Rules

Total number of units = 13

5 core units *plus*

8 elective units

The elective units consist of:

- 4 units from Group A
- of the remaining units:
 - up to 4 units may be from Group A and/or B
 - up to 2 units may be from a Certificate II in any endorsed Training Package or accredited course
 - 1 may be from a Certificate II or IV in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

Core units

BSBDIV301A Work effectively with diversity

CHCCD307C Support community resources

CUAIND301A Work effectively in the creative arts industry

CUSIND302A Plan a career in the creative arts industry

CUSOHS301A Follow occupational health and safety procedures

Group A elective units

Dance

CUAOHS301A Condition the body for dance performances

CUADAN301A Explore rhythm in the context of dance or movement technique

CUADAN302A Increase depth of Aboriginal and Torres Strait Islander dance technique

CUADAN303A Develop dance partnering techniques

CUADAN304A Develop dance improvisational skills

CUADAN307A Increase depth of cultural dance technique

CUADAN308A Increase depth of contemporary dance technique

CUADAN309A Increase depth of street dance technique

CUADAN310A Increase depth of social dance technique

CUADAN311A Increase depth of tap dance technique

Dance teaching

CUADTM301A Assist with teaching dance

Other dance genres

CUAMPF301A Employ music and singing in performance

CUAMPF302A Develop vocal techniques for use in performance

CUAMUP301A Prepare personal appearance for performances

CUAPRF301A Create and tell stories

CUAPRF302A Develop basic acting skills

CUAPRF303A Perform basic on-ground acrobatic skills

CUAPRF304A Develop audition techniques

CUAPRF305A Perform in ways that respect customary law, ethics and traditions

CUAPRF306A Develop musical theatre techniques

Production management

CUAPPM301A Assist with designing performance spaces

CUAPRF307A Develop performance techniques

CUASTA301A Assist with production operations for live performances

Cross-industry

BSBCRT301A Develop and extend critical and creative thinking skills

BSBINM301A Organise workplace information

BSBSUS301A Implement and monitor environmentally sustainable work practices

CHCDIS301B Work effectively with people with a disability

CUECOR04B Deal with conflict and resolve complaints

CUECOS09B Develop and apply knowledge of costume

CUFCMP301A Implement copyright arrangements

CUFDIG303A Produce and prepare photo images

CUFWRT301A Write content for a range of media

CUSADM301A Administer operations for rehearsals and performances

CUSMKG301A Assist with the promotion of creative acts

CUSMPF301A Develop technical skills in performance

CUSMPF303A Contribute to backup accompaniment

HLTFA301B Apply first aid

AHCILM303A Work in an indigenous community or organisation

SISCCRO302A Apply legal and ethical instructional skills

SISFFIT309A Plan and deliver group exercise sessions

SISFFIT311A Deliver approved community fitness programs

TAEDEL301A Provide work skill instruction

Group B elective units

Occupational health and safety/safe dance

CUAOHS201A Develop a basic level of physical condition for dance performance

Cross-industry

BSBITU202A Create and use spreadsheets

BSBSUS201A Participate in environmentally sustainable work practices

CUEFOH03C Provide seating and ticketing advice

CUEFOH04C Usher patrons

CUVATS301A Develop and apply knowledge of Aboriginal or Torres Strait Islander cultural arts

CUESOU07B Apply a general knowledge of audio to work activities

CUETGE15B Handle physical elements safely during bump in/bump out

CUFDIG201A Maintain interactive content

CUFLGT101A Apply a general knowledge of lighting to work activities

CUFIND201A Develop and apply creative arts industry knowledge

MEM18001C Use hand tools

Selecting electives for different outcomes

The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Assistant project officer

Core units plus:

- BSBCRT301A Develop and extend critical and creative thinking skills
- BSBINM301A Organise workplace information
- BSBITU202A Create and use simple spreadsheets
- CHCDIS301B Work effectively with people with a disability
- CUFCMP301A Implement copyright arrangements
- CUFWRT301A Write content for a range of media
- CUSMKG301A Assist with the promotion of creative acts
- CUFIND201A Develop and apply creative arts industry knowledge

Performer/production assistant (community theatre/events)

Core units plus:

- AHCILM303A Work in an indigenous community or organisation
- CUADAN307A Increase depth of cultural dance technique
- CUAMPF301A Employ music and singing in performance
- CUAMUP301A Prepare personal appearance for performances
- CUAPRF305A Perform in ways that respect customary law, ethics and traditions
- CUASTA301A Assist with production operations for live performances
- CUECOS09B Develop and apply knowledge of costume
- CUSMKG301A Assist with the promotion of creative acts

CUA30311 Certificate III in Assistant Dance Teaching

Modification History

| Version | Comments |
|----------|---|
| CUA30311 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of a person working in a varied context in the private dance teaching industry, using some discretion and judgement and relevant theoretical knowledge.

Job roles

Possible job title relevant to this qualification includes:

- assistant dance teacher (5-10 year olds in a private dance studio).

Pathways Information

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower level qualification. However, completion of CUA30111 Certificate III in Dance or evidence of competencies equivalent to CUA30111 is desirable.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|----------------------------|---|
| Communication | <ul style="list-style-type: none"> • reading and understanding sources of information about anatomy and nutrition • communicating effectively and constructively with people from different cultural backgrounds and with differing levels of ability • presenting confidently in teaching situations • conveying information and instructions in classes • completing workplace documentation |
| Teamwork | <ul style="list-style-type: none"> • working constructively with teachers and mentors • sharing industry information with colleagues and peers |
| Problem-solving | <ul style="list-style-type: none"> • planning work tasks in a logical sequence • identifying behavioural issues with learners and taking action within own level of responsibility • identifying and responding to situations that require the application of first aid |
| Initiative and enterprise | <ul style="list-style-type: none"> • interpreting music elements and structures • adapting teaching style to suit target group |
| Planning and organising | <ul style="list-style-type: none"> • prioritising work tasks and establishing deadlines |
| Self-management | <ul style="list-style-type: none"> • monitoring own work and introducing strategies to improve performance • prioritising work tasks and working within deadlines • demonstrating reliability in all agreed work commitments • complying with OHS requirements in the workplace |
| Learning | <ul style="list-style-type: none"> • developing knowledge of dance styles and genres • providing dance instruction under supervision • applying ethical instructional principles to teaching activities • responding appropriately to constructive feedback on |

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| | own performance in a teaching role |
| Technology | <ul style="list-style-type: none">• storing and retrieving information• using the internet to access information |

Packaging Rules

Total number of units = 12

8 core units *plus*

4 elective units

Of the elective units:

- 4 may be from the list of elective units below
- up to 3 may be from a Certificate III in any endorsed Training Package
- up to 2 may be from a Certificate III in any accredited course
- 1 may be from a Certificate II or IV in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

Core units

BSBOHS201A Participate in OHS processes

CHCCHILD301A Support behaviour of children and young people

CUADLT301A Develop basic dance analysis skills

CUADTM301A Assist with teaching dance

CUAOHS403A Incorporate anatomy and nutrition principles into skill development

CUSMLT201A Develop and apply musical ideas and listening skills

HLTFA301B Apply first aid

SISCCRO302A Apply legal and ethical instructional skills

Elective units

Choreography

CUACHR301A Develop basic dance composition skills

Dance

CUADAN304A Develop dance improvisational skills

Production management

CUAPPM301A Assist with designing performance spaces

CUASTA301A Assist with production operations for live performances

Cross-industry

BSBDIV301A Work effectively with diversity

BSBIND301A Work effectively in an educational environment

BSBSUS301A Implement and monitor environmentally sustainable work practices

CUSIND302A Plan a career in the creative arts industry

CUVRES301A Apply knowledge of history and theory to own arts practice

SISFFIT309A Plan and deliver group exercise sessions

SISFFIT311A Deliver approved community fitness programs

TAEASS301A Contribute to assessment

Selecting electives for different outcomes

The following example is designed to assist in the selection of appropriate electives for particular outcomes at this level, but it is in no way prescriptive.

Assistant dance teacher (5-10 year olds in a private dance studio)

Core units plus:

- BSBDIV301A Work effectively with diversity
- BSBIND301A Work effectively in an educational environment
- CUACHR301A Develop basic dance composition skills
- CUADTM411A Teach basic dance technique

CUA40111 Certificate IV in Dance

Modification History

| Version | Comments |
|----------|---|
| CUA40111 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals working in a wide variety of dance performance contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others and have limited responsibility for the output of others.

Job roles

Possible job titles relevant to this qualification include:

- dancer (ensemble and solo)
- choreographer.

Pathways Information

Candidates entering this qualification may produce evidence of dance expertise through grades achieved in different dance styles through dance societies that run examinations linked to certification levels. It is recommended that registered training organisations (RTOs) liaise with relevant dance societies to determine certification level equivalence. Alternatively, candidates may have acquired dance skills through self-directed learning.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

An audition or other form of evidence where the candidate demonstrates competence in at least one dance style at Certificate III level.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|---------------------------|---|
| Communication | <ul style="list-style-type: none"> • discussing and writing about choreographic elements in relation to compositional studies • discussing body conditioning and dance technique issues with colleagues and teachers • interpreting and clarifying written and verbal instructions • documenting choreography |
| Teamwork | <ul style="list-style-type: none"> • working collaboratively with dancers to create dance pieces • providing direction to dancers • recognising and supporting the contribution of other artists • working creatively with individual differences • sharing industry information with colleagues and peers • dancing with a partner |
| Problem-solving | <ul style="list-style-type: none"> • evaluating and challenging ideas and moving them forward towards solutions • establishing and maintaining personal financial and work record-keeping systems • developing personal budgets and monitoring income and expenditure against budgets • resolving problems encountered in performance or training |
| Initiative and enterprise | <ul style="list-style-type: none"> • generating and exploring ideas • experimenting with movement to enhance dance performance outcomes • developing new choreography and following through with own individual style or idea • using original and innovative approaches in stage performances |

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| <p>Planning and organising</p> | <ul style="list-style-type: none"> • setting work and practice goals • preparing self for performance • monitoring own work and introducing strategies to improve performance • prioritising work tasks and establishing deadlines • preparing and circulating self-promotional material to potential clients or employers • incorporating props, music and costumes into the planning process when developing choreography • planning for contingencies |
| <p>Self-management</p> | <ul style="list-style-type: none"> • setting development goals • observing protocols appropriate to the genre, style and context of performance • responding appropriately to constructive feedback on own performance |
| <p>Learning</p> | <ul style="list-style-type: none"> • improving performance and choreographic skills through experimentation and practice • reflecting on and enhancing own ability to contribute effectively to a collaborative creative process • improving dance craft skills and expression through rehearsal and performance • seeking feedback and integrating constructive advice into own work performance |
| <p>Technology</p> | <ul style="list-style-type: none"> • using the internet to access information • using relevant business equipment |

Packaging Rules

Total number of units = 14

7 core units *plus*

7 elective units

The elective units consist of:

- 4 units from Group A
- of the remaining units:
 - up to 3 may be from Group A and/or B
 - up to 2 may be from a Certificate IV in any endorsed Training Package or accredited course
 - 1 may be from a Certificate III or Diploma in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

Core units

CUACHR403A Develop skills in the craft of choreography

CUADAN303A Develop dance partnering techniques

CUADAN407A Develop expertise in dance performance skills

CUAOHS401A Apply movement and behavioural principles to physical conditioning

CUAPRF404A Refine movement skills for performance

CUAPRF405A Rehearse technique for performance

CUVPRP404A Develop self as artist

Group A elective units

Choreography

CUACHR401A Create and perform dance pieces

Dance

CUADAN401A Develop on-camera dance performance skills

CUADAN402A Improvise an advanced dance sequence

CUADAN403A Develop expertise in jazz dance technique

CUADAN404A Develop expertise in bodyweather and butoh dance technique

CUADAN405A Develop expertise in street dance technique

CUADAN406A Develop expertise in social dance technique

CUADAN408A Develop expertise in ballet technique

CUADAN409A Develop expertise in contemporary dance technique

CUADAN410A Develop expertise in tap dance technique

CUADAN411A Develop expertise in cultural dance technique

Dance literacy

CUADLT401A Document dance

CUADLT402A Explore the relationship between music and dance

Industry context

CUAIND401A Extend expertise in specialist field

Occupational health and safety/safe dance

CUAOHS402A Participate in gym and weight training for performances

CUAOHS403A Incorporate anatomy and nutrition principles into skill development

Other performance genres

CUAPRF401A Employ a range of acting skills in performance

CUAPRF402A Develop conceptual and expressive skills as a performer

CUAPRF406A Use technique in performance

CUAPRF407A Develop expertise in musical theatre techniques

CUARES401A Research dance concepts

Cross-industry

BSBCRT402A Collaborate in a creative process

CUFIND401A Provide services on a freelance basis

CUSMPF402A Develop and maintain stagecraft skills

CUVRES401A Research history and theory to inform own arts practice

Group B elective units

Choreography

CUACHR301A Develop basic dance composition skills

Dance literacy

CUADLT301A Develop basic dance analysis skills

Dance teaching

CUADTM401A Plan and organise dance classes

CUADTM403A Apply safe dance teaching methods

Industry context

CUAIND301A Work effectively in the creative arts industry

Occupational health and safety/safe dance

CUAOHS301A Condition the body for dance performances

Other performance genres

CUAMUP301A Prepare personal appearance for performances

CUAPPM301A Assist with designing performance spaces

CUAPRF303A Perform basic on-ground acrobatic skills

CUAPRF304A Develop audition techniques

Production management

CUASTA301A Assist with production operations for live performances

Cross-industry

BSBCRT401A Articulate, present and debate ideas

BSBDIV301A Work effectively with diversity

CUFEMP301A Implement copyright arrangements

CUFDIG303A Produce and prepare photo images

CUFIND301B Work effectively in the screen and media industries

CUSIND302A Plan a career in the creative arts industry

CUSMLT302A Develop and apply aural-perception skills

CUSMLT303A Notate music

HLTFA301B Apply first aid

TAEASS401A Plan assessment activities and processes

TAEASS402A Assess competence

TAEDES401A Design and develop learning programs

Selecting electives for different outcomes

The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Dancer (ensemble and solo)

Core units plus:

- CUADAN401A Develop on-camera dance performance skills
- CUADAN402A Improvise an advanced dance sequence
- CUADAN403A Develop expertise in jazz dance technique
- CUADAN409A Develop expertise in contemporary dance technique
- CUAMUP301A Prepare personal appearance for performances
- CUAOHS403A Incorporate anatomy and nutrition principles into skill development
- CUFIND401A Provide services on a freelance basis

Dancer/choreographer

Core units plus:

- CUACHR401A Create and perform dance pieces
- CUACHR403A Develop skills in the craft of choreography
- CUACHR501A Create and perform complex dance pieces
- CUADAN403A Develop expertise in jazz dance technique
- CUADLT401A Document dance
- CUADLT402A Explore the relationship between music and dance
- CUFIND401A Provide services on a freelance basis

CUA40211 Certificate IV in Dance Teaching and Management

Modification History

| Version | Comments |
|----------|---|
| CUA40211 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals working in a variety of dance teaching contexts, including private dance studios. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others and have limited responsibility for the output of others.

Job roles

Possible job titles relevant to this qualification include:

- teacher (private dance studio)
- administrator (private dance studio)
- dance fitness instructor.

Pathways Information

Candidates entering this qualification would have a strong background in dance and could be expected to demonstrate competence in at least one dance style at Certificate IV level or above. Evidence of dance expertise may also be reflected in grades they have achieved in different dance styles through dance societies that run examinations linked to certification levels. It is recommended that registered training organisations (RTOs) liaise with relevant dance societies to determine certification level equivalence.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|----------------------------|--|
| Communication | <ul style="list-style-type: none"> • interacting effectively with students, parents and carers • presenting confidently in teaching situations • speaking clearly when giving dance classes • communicating class objectives clearly • providing feedback to students |
| Teamwork | <ul style="list-style-type: none"> • recognising and supporting the contribution of others • working creatively with individual differences • sharing industry information with colleagues and peers |
| Problem-solving | <ul style="list-style-type: none"> • anticipating student and parent or carer concerns and acting to minimise or avoid where possible • solving technical problems with multimedia equipment • using effective strategies to manage individual and class behaviour |
| Initiative and enterprise | <ul style="list-style-type: none"> • using creative teaching strategies in classes • experimenting with the teaching of movement to enhance dance performance outcomes |
| Planning and organising | <ul style="list-style-type: none"> • setting work goals • planning and preparing classes • prioritising work tasks and establishing deadlines • preparing and circulating promotional material • planning for contingencies |
| Self-management | <ul style="list-style-type: none"> • setting development goals • maintaining required standard of physical fitness • responding appropriately to constructive feedback on own performance |
| Learning | <ul style="list-style-type: none"> • monitoring own work and introducing strategies to improve performance • reflecting on and enhancing own ability to contribute effectively to a dance teaching environment |

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| | <ul style="list-style-type: none">• improving dance teaching skills through professional development opportunities• facilitating the learning of others• seeking feedback and integrating constructive advice into own work performance |
| Technology | <ul style="list-style-type: none">• using technology to produce student reports• operating equipment used for teaching purposes• using relevant business equipment |

Packaging Rules

Total number of units = 14

8 core units *plus*

6 elective units

The elective units consist of:

- 3 units from Group A
- of the remaining units:
 - up to 3 may be from Group A and/or B
 - up to 2 may be from a Certificate IV in any endorsed Training Package or accredited course
 - 1 may be from a Certificate III or Diploma in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

Core units

BSBSMB405A Monitor and manage small business operations

CUADTM401A Plan and organise dance classes

CUADTM403A Apply safe dance teaching methods

CUAPPM401A Contribute to the organisation of productions

HLTFA301B Apply first aid

TAEASS401A Plan assessment activities and processes

TAEASS402A Assess competence

TAEDES401A Design and develop learning programs

Group A elective units

Choreography

CUACHR402A Create short dance pieces

Dance literacy

CUADLT401A Document dance

CUADLT402A Explore the relationship between music and dance

Dance teaching

CUADTM402A Teach basic classical ballet dance technique

CUADTM404A Teach basic jazz dance technique

CUADTM405A Teach basic contemporary dance technique

CUADTM406A Teach basic tap dance technique

CUADTM407A Teach basic cultural dance technique

CUADTM408A Teach Cecchetti Ballet method at introductory level

CUADTM409A Teach Cecchetti Ballet method at junior level

CUADTM410A Teach Cecchetti Ballet method at intermediate level

CUADTM411A Teach basic dance technique

Industry context

CUAIND401A Extend expertise in specialist field

Occupational health and safety/safe dance

CUAOHS403A Incorporate anatomy and nutrition principles into skill development

Cross-industry

BSBOHS407A Monitor a safe workplace

BSBSMB401A Establish legal and risk management requirements of small business

BSBSMB403A Market the small business

BSBSMB407A Manage a small team

CHCCHILD401A Identify and respond to children and young people at risk

CUECOR04B Deal with conflict and resolve complaints

TAEASS403A Participate in assessment validation

Group B elective units**Dance literacy**

CUADLT301A Develop basic dance analysis skills

Cross-industry

BSBIND301A Work effectively in an educational environment

BSBSMB301A Investigate micro business opportunities

CHCDIS301B Work effectively with people with a disability

CUFCMP301A Implement copyright arrangements

CUSADM301A Administer operations for rehearsals and performances

SISCCRO302A Apply legal and ethical instructional skills

SISFFIT309A Plan and deliver group exercise sessions

SISFFIT311A Deliver approved community fitness programs

TAEASS301A Contribute to assessment

Selecting electives for different outcomes

The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Teacher/administrator (private dance studio)

Core units plus:

- BSBIND301A Work effectively in an educational environment
- BSBSMB403A Market the small business
- BSBSMB407A Manage a small team
- CUADTM402A Teach basic classical ballet dance technique
- CUADTM405A Teach basic contemporary dance technique
- CUAIND401A Extend expertise in specialist field

Dance fitness instructor

Core units plus:

- CHCCHILD401A Identify and respond to children and young people at risk
- CUACHR402A Create short dance pieces
- CUADLT402A Explore the relationship between music and dance
- CUADTM411A Teach basic dance technique
- SISFFIT309A Plan and deliver group exercise sessions
- SISFFIT311A Deliver approved community fitness programs

CUA40311 Certificate IV in Community Culture

Modification History

| Version | Comments |
|----------|---|
| CUA40311 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals working in a wide variety of community-based performance and production contexts, which can often focus on the maintenance of cultural heritage. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others and have limited responsibility for the output of others.

Job roles

Possible job titles relevant to this qualification include:

- community cultural development officer
- project manager
- performer (community theatre/events)
- production manager (community theatre/events).

Pathways Information

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower level qualification.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

There are no entry requirements for this qualification.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|---------------------------|---|
| Communication | <ul style="list-style-type: none"> • reading and understanding relevant sources of information • participating in negotiations about work/contractual issues • liaising with community groups • communicating effectively and constructively with people from different cultural backgrounds and with differing abilities • completing workplace documentation • preparing information for tour groups • presenting information to tour groups and visitors to sites |
| Teamwork | <ul style="list-style-type: none"> • working constructively with creative and technical personnel • working collaboratively with others involved in productions and events • sharing industry information with colleagues and peers |
| Problem-solving | <ul style="list-style-type: none"> • assisting with troubleshooting technical and artistic problems • planning work tasks in a logical sequence • negotiating contracts • contributing to the resolution of conflict situations • managing budgets and financial plans |
| Initiative and enterprise | <ul style="list-style-type: none"> • responding appropriately to the unexpected during productions • working with communities to develop innovative approaches to community productions and events |
| Planning and organising | <ul style="list-style-type: none"> • planning productions and events in consultation with community groups • prioritising work tasks and establishing deadlines |

| | |
|-----------------|---|
| | <ul style="list-style-type: none"> • managing projects |
| Self-management | <ul style="list-style-type: none"> • monitoring own work and introducing strategies to improve performance • carrying out work tasks with due regard to personal health and safety considerations • prioritising work tasks and working within deadlines • demonstrating reliability in all agreed work commitments |
| Learning | <ul style="list-style-type: none"> • improving skills through practice • continuously evaluating and adjusting own work through critical analysis of own performance • seeking feedback and integrating constructive advice into own performance |
| Technology | <ul style="list-style-type: none"> • storing and retrieving relevant workplace documents • operating technical equipment during productions • accessing the internet to gather information |

Packaging Rules

Total number of units = 15

5 core units *plus*

10 elective units

The elective units consist of:

- 3 units from Group A
- of the remaining units:
 - up to 7 may be selected from Group A and/or B
 - up to 3 may be selected from Group C
 - up to 2 may be from a Certificate IV in any endorsed Training Package or accredited course
 - 1 may be from a Certificate III or Diploma in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

Core units

AHCCCF405A Develop community networks

BSBCRT402A Collaborate in a creative process

CUAPPM401A Contribute to the organisation of productions

CUETEM09B Manage diversity

CUSOHS301A Follow occupational health and safety procedures

Group A elective units

Dance teaching

CUADTM401A Plan and organise dance classes

CUADTM403A Apply safe dance teaching methods

CUADTM407A Teach basic cultural dance technique

CUADTM411A Teach basic dance technique

Industry context

CUAIND401A Extend expertise in specialist field

Occupational health and safety/safe dance

CUAOHS403A Incorporate anatomy and nutrition principles into skill development

Production management

CUAPPM501A Manage live productions

Cross-industry

BSBADM405B Organise meetings

BSBATSIC412A Maintain and protect cultural values in the organisation

BSBATSIC411C Communicate with the community

BSBFIM501A Manage budgets and financial plans

BSBHRM402A Recruit, select and induct staff

BSBITU402A Develop and use complex spreadsheets

BSBMKG413A Promote products and services

BSBMKG415A Research international markets

BSBPMG510A Manage projects

BSBPUR402B Negotiate contracts
BSBSUS501A Develop workplace policy and procedures for sustainability
BSBWOR402A Promote team effectiveness
BSBWOR404B Develop work priorities
BSBWRT401A Write complex documents
CHCCD401D Support community participation
CHCCD420A Work to empower Aboriginal and/or Torres Strait Islander communities
CUEEVT03B Integrate knowledge of creative and technical production into management processes
CUEMAR02C Undertake market research
CUEMAR03C Undertake marketing activities
CUETEM01C Coordinate production operations
CUETEM03C Establish and manage production requirements and resources
CUFIND401A Provide services on a freelance basis
CUVIND401A Communicate effectively with arts professionals
CUVPRP402A Select sites for creative projects and plan work
CUVPUB501A Develop and manage public relations strategies
CUVPUA501A Create works of art for public spaces
SITTGDE006A Prepare and present tour commentaries or activities
SITTGDE007A Develop and maintain the general and regional knowledge required by guides
SITTGDE008A Research and share general information on Australian Indigenous cultures
SITTGDE009A Interpret aspects of local Australian Indigenous culture
SITTGDE012A Prepare specialised interpretive content on cultural and heritage environments
SITTPPD004A Plan and implement minimal impact operations
SITXEVT008A Plan and develop event proposals and bids
SITXEVT009A Develop event concepts
SITXHRM004A Manage volunteers
SITXMPR001A Coordinate production of brochures and marketing materials

Group B elective units

Choreography

CUACHR401A Create and perform dance pieces

Dance

CUADAN401A Develop on-camera dance performance skills

CUADAN402A Improvise an advanced dance sequence

CUADAN403A Develop expertise in jazz dance technique

CUADAN404A Develop expertise in bodyweather and butoh dance technique

CUADAN405A Develop expertise in street dance technique

CUADAN406A Develop expertise in social dance technique

CUADAN409A Develop expertise in contemporary dance technique

CUADAN410A Develop expertise in tap dance technique

CUADAN411A Develop expertise in cultural dance technique

Occupational health and safety/safe dance

CUAOHS401A Apply movement and behavioural principles to physical conditioning

CUAOHS402A Participate in gym and weight training for performances

Other performance genres

CUAPRF401A Employ a range of acting skills in performance

CUAPRF402A Develop conceptual and expressive skills as a performer

CUAPRF405A Rehearse technique for performance
CUAPRF406A Use technique in performance
CUAPRF407A Develop expertise in musical theatre techniques

Cross-industry

CUSMPF402A Develop and maintain stagecraft skills
CUSMPF404A Perform music as part of a group
CUSMPF405A Develop instrumental techniques
CUSMPF406A Perform music as a soloist
CUSMPF407A Develop vocal techniques
CUVPRP404A Develop self as artist

Group C elective units

Other performance genres

CUAMUP301A Prepare personal appearance for performances

Occupational health and safety/safe dance

CUAOHS301A Condition the body for dance performances

Production management

CUAPPM301A Assist with designing performance spaces

Cross-industry

AHCILM303A Work in an Indigenous community or organisation
BSBSUS301A Implement and monitor environmentally sustainable work practices
CHCDIS301B Work effectively with people with a disability
CUESOU08B Select and manage microphone and other audio input sources
CUESOU09B Manage and compile audio replay material
CUFCMP301A Implement copyright arrangements
CUFGMT301A Repair and maintain production equipment
CUFLGT301A Prepare, install and test lighting equipment
CUFLGT302A Record and operate standard lighting cues
CUFWRT301A Write content for a range of media
CUSSOU303A Set up and disassemble audio equipment
HLTFA301B Apply first aid
SISFFIT309A Plan and deliver group exercise sessions
SISFFIT311A Deliver approved community fitness programs
SITXFIN002A Maintain financial records
TAEDEL301A Provide work skill instruction

Selecting electives for different outcomes

The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Community cultural development officer

Core units plus:

- AHCILM303A Work in an indigenous community or organisation
- BSBMKG415A Research international markets
- BSBWOR402A Promote team effectiveness
- BSBWOR404A Develop work priorities
- CHCCD401D Support community participation
- CHCCD420A Work to empower Aboriginal and/or Torres Strait Islander communities

- CUVPRP402A Select sites and plan work
- SITTPPD004A Plan and implement minimal impact operations
- SITXHRM004A Manage volunteers
- SITXMPR001A Coordinate the production of brochures and marketing materials

Project manager

Core units plus:

- BSBADM405B Organise meetings
- BSBFIM501A Manage budgets and financial plans
- BSBPMG510A Manage projects
- BSBPUR402B Negotiate contracts
- BSBWRT401A Write complex documents
- CUEEVT03B Integrate knowledge of creative and technical production into management processes
- CUFWRT301A Write content for a range of media
- SITXEVT008A Plan and develop event proposals and bids
- SITXMPR001A Coordinate the production of brochures and marketing materials
- TAEDEL301A Provide work skill instruction

Performer (community theatre/events)

Core units plus:

- BSBWOR404A Develop work priorities
- CUADAN411A Develop expertise in cultural dance technique
- CUAIND401A Extend expertise in specialist field
- CUAOHS401A Apply movement and behavioural principles to physical conditioning
- CUAPRF401A Employ a range of acting skills in performance
- CUAPRF402A Develop conceptual and expressive skills as a performer
- CUAPRF405A Rehearse technique for performance
- CUAPRF406A Use technique in performance
- CUFIND401A Provide services on a freelance basis
- CUSMPF402A Develop and maintain stagecraft skills

Production manager (community theatre/events)

Core units plus:

- BSBPMG510A Manage projects
- BSBPUR402B Negotiate contracts
- BSBWOR402A Promote team effectiveness
- CUAIND401A Extend expertise in specialist field
- CUAPPM501A Manage live productions
- CUESOU09B Manage and compile audio replay material
- CUETEM01C Coordinate production operations
- CUFIND401A Provide services on a freelance basis
- CUSSOU303A Set up and disassemble audio equipment
- SITXHRM004A Manage volunteers

CUA50111 Diploma of Dance (Elite Performance)

Modification History

| Version | Comments |
|----------|---|
| CUA50111 | This version first released with <i>CUA11 Live Performance Training Package version 1.0</i> |

Description

This qualification reflects the role of dancers aspiring to work in professional dance companies. At this level individuals are expected to apply theory and creative skills in a range of situations and to display initiative and judgement in planning activities. They have autonomy in performing complex technical operations and can be responsible for planning, coordinating and evaluating the work of others within broad but generally well-defined parameters.

Job roles

Possible job title relevant to this qualification includes:

- dancer at pre-professional level.

Pathways Information

Candidates entering this qualification could be expected to demonstrate dance expertise through extensive vocational experience or in grades achieved in different dance styles through dance societies that run examinations linked to certification levels. It is recommended that registered training organisations (RTOs) liaise with relevant dance societies to determine certification level equivalence.

Licensing/Regulatory Information

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements.

Entry Requirements

An audition or other form of evidence where the candidate demonstrates competence in at least one dance style at Certificate IV level.

Employability Skills Summary

The following table contains a summary of the employability skills required by the creative industries for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability skill | Industry/enterprise requirements for this qualification |
|---------------------------|--|
| Communication | <ul style="list-style-type: none"> • responding appropriately to feedback on own skill development and performance • consulting with peers and mentors about a range of issues related to own practice • communicating effectively and constructively with people from different cultural backgrounds and with differing abilities • engaging in critical discourse with colleagues and peers • presenting confidently in a competitive environment |
| Teamwork | <ul style="list-style-type: none"> • working effectively in a team and acknowledging cultural protocols • working cooperatively with other performers and production personnel • discussing program requirements in a collaborative manner • performing complex dance sequences with a partner |
| Problem-solving | <ul style="list-style-type: none"> • dealing with complex and non-routine difficulties • identifying areas of weakness and planning practice accordingly • researching aspects of dance culture and history, and anatomy and nutrition, and incorporating findings into own practice |
| Initiative and enterprise | <ul style="list-style-type: none"> • working creatively with music and dance • dancing with artistry and assurance • communicating mood, style and grace through dance • interpreting creative work from written notation • identifying exercises that best meet own physical conditioning needs • recovering errors with minimal disruption to |

| | |
|-------------------------|---|
| | <p>performance</p> <ul style="list-style-type: none"> • achieving own individual style of creative expression |
| Planning and organising | <ul style="list-style-type: none"> • identifying a range of factors to be considered when developing an advanced exercise program • monitoring own work and introducing strategies to improve performance • planning work tasks in a logical sequence • setting work and practice goals • researching information on dance styles, history and concepts • planning for contingencies • planning for a sustainable professional practice |
| Self-management | <ul style="list-style-type: none"> • working to personal goals • preparing self for performance • applying safe dance practices and identifying risk factors • demonstrating professional work ethics • showing a consistent level of commitment • dressing appropriately • observing dance discipline and following direction • demonstrating reliability in all agreed work commitments • acknowledging cultural protocols in work and training contexts |
| Learning | <ul style="list-style-type: none"> • developing strong dance technique • identifying opportunities to maintain and enhance industry knowledge • seeking feedback on performance from colleagues and mentors and integrating constructive advice into strategies for improving technique • practising strategically to overcome specific technique or creative expression problems • extending appropriate repertoire knowledge |
| Technology | <ul style="list-style-type: none"> • executing a series of advanced body conditioning exercises using a diverse range of equipment • accessing and downloading information from the internet |

Packaging Rules

Total number of units = 17

9 core units *plus*

8 elective units

The elective units consist of:

- 4 units from Group A
- of the remaining units:
 - up to 4 may be from Group A and/or B
 - up to 3 may be from a Diploma in any endorsed Training Package or accredited course
 - 1 may be from a Certificate IV or Advanced Diploma in any endorsed Training Package.

The elective units chosen must be relevant to the work outcome and meet local industry needs.

Core units

CUADAN501A Refine ballet technique

CUADAN502A Refine ballet performance skills

CUADAN505A Refine contemporary dance technique

CUADAN507A Refine dance partnering techniques

CUAOHS403A Incorporate anatomy and nutrition principles into skill development

CUAOHS501A Maintain a high level of fitness for performance

CUAPRF501A Refine performance skills

CUAPRF503A Prepare for and perform in a competitive environment

CUVPRP502A Prepare for sustainable professional practice

Group A elective units

Choreography

CUACHR501A Create and perform complex dance pieces

Dance

CUADAN503A Perform repertoire for corps de ballet

CUADAN504A Perform solo variations

CUADAN506A Refine cultural dance technique

CUADAN508A Develop expertise in allied contemporary dance techniques

CUADAN509A Refine pointe work techniques

Dance literacy

CUAWRT501A Write about dance

Other performance genres

CUAPRF502A Apply theatrical make-up

Research

CUARES501A Refine conceptual understanding of dance

Cross-industry

BSBCRT501A Originate and develop concepts

CUSFIM501A Secure funding for projects

CUVRES502A Analyse cultural history and theory

Group B elective units

Choreography

CUACHR401A Create and perform dance pieces

CUACHR403A Develop skills in the craft of choreography

Dance

CUADAN401A Develop on-camera dance performance skills

CUADAN402A Improvise an advanced dance sequence

Dance literacy

CUADLT401A Document dance

CUADLT402A Explore the relationship between music and dance

Dance teaching

CUADTM401A Plan and organise dance classes

CUADTM403A Apply safe dance teaching methods

Industry context

CUAIND401A Extend expertise in specialist field

Occupational health and safety/safe dance

CUAOHS401A Apply movement and behavioural principles to physical conditioning

CUAOHS402A Participate in gym and weight training for performances

Other performance genres

CUAPRF401A Employ a range of acting skills in performance

CUAPRF402A Develop conceptual and expressive skills as a performer

Cross-industry

BSBCRT401A Articulate, present and debate ideas

CUFIND401A Provide services on a freelance basis

Selecting electives for different outcomes

The following example is designed to assist in the selection of appropriate electives for particular outcomes at this level, but it is in no way prescriptive.

Dancer

Core units plus:

- CUACHR401A Create and perform dance pieces
- CUADAN402A Improvise an advanced dance sequence
- CUADAN503A Perform repertoire for corps de ballet
- CUADAN506A Refine cultural dance technique
- CUADAN508A Develop expertise in allied contemporary dance techniques
- CUADAN509A Refine pointe work techniques
- CUADLT402A Explore the relationship between music and dance
- CUAPRF502A Apply theatrical make-up
- CUVRES502A Analyse cultural history and theory

CUE30203 Certificate III in Live Production, Theatre and Events (Technical Operations)

Modification History

| Release | Comments |
|----------------|---|
| Release 2 | Qualification updated in <i>CUE03 Entertainment Training Package version 3.2</i> Inclusion of additional advice in Licensing/Regulatory Information. Typographical error corrected, inclusion of additional units and code identified change was required in Packaging Rules. Unit Grid updated accordingly. |
| Release 1 | This qualification first released with <i>CUE03 Entertainment Training Package version 1.0</i> |

Description

This qualification is designed to reflect the role of individuals who work in technical production areas, who perform a range of skilled tasks using discretion and judgement, and who have the ability to select, adapt and transfer skills to different situations.

This qualification is very flexible and designed to meet a broad range of industry needs. It includes a general option to reflect the need for multi-skilling plus specialised streams for specific job outcomes (e.g. for audio, lighting).

Pathways Information

Pathways into the qualification

- CUE20103 Certificate II in Live Production, Theatre and Events

Pathways from the qualification

- CUE40303 Certificate IV in Live Production, Theatre and Events (Technical Operations)
-

Licensing/Regulatory Information

Licensing, Legislative, Regulatory or Certification Considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Electrical work

In some states and territories of Australia, a restricted electrical licence is required. Restricted electrical licences allow a person to carry out electrical work incidental to a trade. Incidental work may include fault-finding on equipment or changing like for like equipment by disconnecting and reconnecting the fixed wiring. It does not include any other changes to the fixed wiring.

National Standard for Licensing Persons Performing High Risk Work

The National Standard for Licensing Persons Performing High Risk Work applies to persons performing dogging and rigging work. Completion of the following units is required for certification at either basic, intermediate or advanced levels.

CPCCLDG3001A Licence to perform dogging

CPCCLRG3001A Licence to perform rigging basic level

CPCCLRG3002A Licence to perform rigging intermediate level

CPCCLRG4001A Licence to perform rigging advanced level.

National Code of Practice for Induction for Construction Work

Sets and staging for some performances or events may fall within the definition of construction work. If so, people entering the construction site are required to complete the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (Australian Safety Compensation Council, May 2007). Achievement of the unit 'CPCCOHS1001A Work safely in the construction industry' from the CPC08 Construction and Plumbing Integrated Framework Training Package fulfils this requirement.

Information on occupational licensing and its intersection with vocational education and training can be found in Licensing Line News at www.licensinglinenews.com.

Entry Requirements

Not applicable.

Employability Skills Summary

CUE30203 Certificate III in Live Production, Theatre and Events (Technical Operations)
The following table contains a summary of the Employability Skills required by industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

| Employability Skill | Industry/enterprise requirements for this qualification include: |
|---------------------------|--|
| Communication | <ul style="list-style-type: none"> • interpreting production documentation, e.g. lighting and staging instructions • completing workplace documentation • explaining production requirements to other personnel • clarifying production requirements with supervisor • passing on key safety information to colleagues. |
| Teamwork | <ul style="list-style-type: none"> • liaising with colleagues and supervisors during set-up and production • completing installation tasks as a member of a team • checking safety procedures with other team members. |
| Problem-solving | <ul style="list-style-type: none"> • basic troubleshooting and maintenance of lighting equipment • adjusting position of lighting equipment • responding to equipment malfunction during performance • identifying safety issues and reporting them to appropriate person. |
| Initiative and enterprise | <ul style="list-style-type: none"> • identifying problems with equipment/staging elements quickly and taking appropriate action. |
| Planning and organising | <ul style="list-style-type: none"> • collecting information needed to record a series of lighting cues • playing lighting cues in correct sequence • testing equipment in advance to ensure working order • positioning and placing equipment/set pieces ready for installation • working with cue documentation and calculating timings • organising work tasks to ensure safety. |
| Self-management | <ul style="list-style-type: none"> • developing personal time management skills • following workplace procedures, particularly in relation to OHS, e.g. ensuring electrical safety • acting within the scope of job role • maintaining personal safety standards. |
| Learning | <ul style="list-style-type: none"> • identifying own learning needs in consultation with appropriate personnel |

| | |
|------------|--|
| | <ul style="list-style-type: none"> • keeping up to date with industry developments. |
| Technology | <ul style="list-style-type: none"> • testing and operating digital lighting consoles. |

Packaging Rules

Total number of units = 11

4 core units plus

7 elective units

At least **4 of the elective units** must be selected from the elective units listed below.

The remaining **3 elective units** may be selected from the elective units listed below or any currently endorsed national Training Package. **2 of these electives** may be selected from any accredited course.

Elective units must be relevant to the work outcome and local industry requirements and be at an appropriate qualification level.

Core Units

Health, safety and security

BSBOHS201A Participate in OHS processes

Industry practice

CUECOR01C Manage own work and learning

CUECOR02C Work with others

CUEIND01D Source and apply entertainment industry knowledge

Elective Units

Audio

CUESOU03C Operate professional audio equipment

CUESOU07B Apply a general knowledge of audio to work activities

CUESOU08B Select and manage microphone and other audio input sources

CUESOU09B Manage and compile audio replay material

CUSSOU303A Set up and disassemble audio equipment

Lighting

CUFLGT302A Record and operate standard lighting cues

CUFLGT101A Apply a general knowledge of lighting to work activities

CUFLGT301A Prepare, install and test lighting equipment

MEM18001C Use hand tools

Staging

CUESTA01C Install staging elements

CUESTA02C Operate staging elements

CUESTA05C Apply a general knowledge of staging to work activities

CPCCLDG3001A Licence to perform dogging

CPCCLRG3001A Licence to perform rigging basic level

CPCCLRG3002A Licence to perform rigging intermediate level

CPCCLRG4001A Licence to perform rigging advanced level

CPCCOHS1001A Work safely in the construction industry

CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry

MEM18001C Use hand tools

Vision Systems

CUEAUD02C Prepare, rig, test and modify vision systems

CUEAUD03C Operate vision systems

CUEAUD06B Apply a general knowledge of vision systems to work activities

MEM18001C Use hand tools

Sustainability

BSBSUS201A Participate in environmentally sustainable work practices

Selecting Elective Units for Different Outcomes

The context for this qualification varies and this must guide the selection of elective

units. An example of appropriate elective units for a particular outcome follows.

Venue Operations Team Member

- CUECOR03B Provide quality service to customers
- CUEFOH04C Usher patrons
- CUEFOH07B Process financial transactions
- CUEFOH09B Provide venue information and assistance
- CUELGT09B Apply a general knowledge of lighting to work activities
- CUESTA05C Apply a general knowledge of staging to work activities
- CUETGE15B Handle physical elements safely during bump in/bump out

Casual Technician

- CUEAUD06B Apply a general knowledge of vision systems to work activities
- CUFLGT101A Apply a general knowledge of lighting to work activities
- CUESTA05C Apply a general knowledge of staging to work activities
- CUESTA06B Apply a general knowledge of theatrical rigging
- CUETGE15B Handle physical elements safely during bump in/bump out
- CUFLGT301A Prepare, install and test lighting equipment
- MEM18001C Use hand tools

CUE30303 Certificate III in Venues and Events (Customer Service)

Modification History

| Release | Comments |
|-----------|--|
| Release 2 | Qualification updated in <i>CUE03 Entertainment Training Package version 3.2</i> Typographical error corrected and code identifier changes were required in Packaging Rules. Unit Grid updated accordingly. |
| Release 1 | This qualification first released with <i>CUE03 Entertainment Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals who apply a broad range of competencies in a range of customer service contexts in the entertainment industry. In carrying out their duties they are expected to use some discretion and judgement supported by relevant theoretical knowledge.

Job roles

- Box office assistant
- Bar attendant in a small venue.
-

Pathways Information

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower-level qualification.

Licensing/Regulatory Information

Licensing, legislative, regulatory or certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

The following table contains a summary of the employability skills required by the entertainment industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability Skill | Industry/enterprise requirements for this qualification include: |
|---------------------------|---|
| Communication | <ul style="list-style-type: none"> • explaining restrictions to customers • checking ID in restricted areas • communicating with customers/patrons from diverse cultural backgrounds • selling tickets and other items • passing on key safety information to colleagues |
| Teamwork | <ul style="list-style-type: none"> • providing information to colleagues about crowd size/movement • working as a team member in an entertainment venue in a variety of roles, e.g. ushering patrons, operating the bar • sharing information with colleagues • checking safety procedures with other team members • showing sensitivity to cultural and social differences when communicating with others |
| Problem-solving | <ul style="list-style-type: none"> • dealing with queues in venues • dealing with difficult customers • seating patrons who arrive late or who have special needs • identifying safety issues and reporting them to appropriate person |
| Initiative and enterprise | <ul style="list-style-type: none"> • dealing effectively with potentially difficult situations, e.g. having to confiscate restricted items for the duration of the performance • investigating discrepancies when reconciling financial takings |
| Planning and organising | <ul style="list-style-type: none"> • completing crowd and safety/security checks on a regular basis • organising reconciliation of financial takings • organising work tasks to ensure safety |
| Self-management | <ul style="list-style-type: none"> • following workplace procedures, particularly in relation to OHS • maintaining personal safety standards • acting within the scope of job role |

| | |
|------------|--|
| Learning | <ul style="list-style-type: none"> • keeping up to date with industry developments |
| Technology | <ul style="list-style-type: none"> • using point of sale technology • using the internet as a source of information about the industry |

Packaging Rules

Total number of units = 12

6 core units

3 Group A units

3 elective units

The **3 elective units** may be selected from the remaining **Group A** and/or **Group B units** listed below or any endorsed Training Package. **2 of these elective units** may be selected from any accredited course.

Elective units must be relevant to the work outcome and local industry requirements and be at an appropriate qualification level.

Core units

Health, safety and security

BSBOHS201A Participate in OHS processes

Industry practice

BSBDIV301A Work effectively with diversity

CUECOR02C Work with others

CUECOR03C Provide quality service to customers

CUECOR04B Deal with conflict and resolve complaints

CUEIND01D Source and apply entertainment industry knowledge

Group A units (specialist)

CUEFOH03C Provide seating and ticketing advice

CUEFOH04C Usher patrons

CUEFOH07B Process financial transactions

CUEFOH08B Process incoming customer orders

CUEFOH09B Provide venue information and assistance

CUEFOH10B Monitor entry to a venue

SITXEVT002A Provide event staging support

SITTVAF002A Provide a briefing or scripted commentary

WRRLP2B Minimise theft

WRRS1B Sell products and services

WRRS2B Advise on products and services

Group B units

Business administration and management

BSBINM301A Organise workplace information

BSBITU202A Create and use simple spreadsheets

BSBITU306A Design and produce business documents

BSBITU307A Develop keyboarding speed and accuracy

BSBITU309A Produce desk top published documents

BSBITU301A Create and use databases

BSBITU302A Create electronic presentations

CUVADM11B Work within an arts organisation context

CUVADM12B Work with arts professionals in an arts organisation

Event management

SITXCOM006A Address protocol requirements

SITXEVT001A Develop and update event industry knowledge

SITXEVT004A Coordinate on-site event registrations

SITXEVT005A Organise in-house functions

Finance

BSBFIA302A Process payroll

BSBFIA303A Process accounts payable and receivable

BSBFIA304A Maintain a general ledger

SITXFIN002A Maintain financial records

Industry practice

BSBSUS201A Participate in environmentally sustainable work practices

CUECOR01C Manage own work and learning

CUEIND03B Integrate accessibility principles into work practices

CUFIND201A Develop and apply creative arts industry knowledge

CUVICS03B Develop innovative ideas at work

Marketing

CUEMAR01C Assist with marketing

OHS

HLTFA201A Provide basic emergency life support

HLTFA301B Apply first aid

Sustainability

BSBSUS201A Participate in environmentally sustainable work practices

Training

TAADEL301C Provide training through instruction and demonstration of work skills

Selecting electives for different outcomes

The context for this qualification varies, and this must guide the selection of elective units. The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Box office assistant

Core units plus:

- CUEFOH03C Provide seating and ticketing advice
- CUEFOH07B Process financial transactions

- CUEFOH08B Process incoming customer orders
- CUEFOH10B Monitor entry to a venue
- CUEFOH04C Usher patrons
- WRRS1B Sell products and services

Bar attendant in a small venue

- CUEFOH07B Process financial transactions
- CUEFOH10B Monitor entry to a venue
- CUEFOH4C Usher patrons
- SITHFAB001B Clean and tidy bar areas
- SITHFAB002B Operate a bar
- SITHFAB009A Provide responsible service of alcohol

CUE40303 Certificate IV in Live Production, Theatre and Events (Technical Operations)

Modification History

| Release | Comments |
|-----------|---|
| Release 2 | Qualification updated in <i>CUE03 Entertainment Training Package version 3.2</i> Typographical error corrected, inclusion of additional unit and code identified change were required in Packaging Rules. Unit Grid updated accordingly. |
| Release 1 | This qualification first released with <i>CUE03 Entertainment Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals working in technical areas who apply a broad range of skills including evaluation and planning, and who may provide leadership and guidance to others, with some responsibility for group outcomes.

This qualification is flexible and designed to meet a broad range of industry needs. It includes specialised streams to reflect specific job outcomes (e.g. for audio, lighting) plus a more general option to reflect the need for multi-skilling.

Job roles

- Multi-skilled technician.
-

Pathways Information

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower-level qualification.

Licensing/Regulatory Information

Licensing, legislative, regulatory and certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Electrical work

In some states and territories of Australia, a restricted electrical licence is required. Restricted electrical licences allow a person to carry out electrical work incidental to a trade. Incidental work may include fault-finding on equipment or changing like for like equipment by disconnecting and reconnecting the fixed wiring. It does not include any other changes to the fixed wiring.

National Standard for Licensing Persons Performing High Risk Work

The National Standard for Licensing Persons Performing High Risk Work applies to persons performing dogging and rigging work. Completion of the following units is required for certification at either basic, intermediate or advanced levels.

CPCCLDG3001A Licence to perform dogging

CPCCLRG3001A Licence to perform rigging basic level

CPCCLRG3002A Licence to perform rigging intermediate level

CPCCLRG4001A Licence to perform rigging advanced level.

National Code of Practice for Induction for Construction Work

Sets and staging for some performances or events may fall within the definition of construction work. If so, people entering the construction site are required to complete the general induction training program specified by the National Code of Practice for Induction Training for Construction Work (Australian Safety Compensation Council, May 2007). Achievement of the unit 'CPCCOHS1001A Work safely in the construction industry' from the CPC08 Construction and Plumbing Integrated Framework Training Package fulfils this requirement.

Information on occupational licensing and its intersection with vocational education and training can be found in Licensing Line News at www.licensinglinenews.com.

Entry Requirements

Not applicable.

Employability Skills Summary

The following table contains a summary of the employability skills required by the entertainment industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability Skill | Industry/enterprise requirements for this qualification include: |
|----------------------------|---|
| Communication | <ul style="list-style-type: none"> • interpreting work instructions and production documentation, e.g. lighting and staging instructions • completing workplace documentation • explaining production requirements to other personnel • clarifying production requirements with supervisor • demonstrating lighting effects to colleagues • advising licensed rigger of work requirements • developing and maintaining industry networks |
| Teamwork | <ul style="list-style-type: none"> • liaising with colleagues and supervisors during set-up and production • completing installation and production tasks as a member of a team • working with a licensed rigger • leading a team |
| Problem-solving | <ul style="list-style-type: none"> • basic troubleshooting and maintenance of lighting equipment • adjusting position of lighting equipment • responding to equipment malfunction during performance • identifying and responding appropriately to a safety issue • working out transport arrangements that will prevent damage to set items |
| Initiative and enterprise | <ul style="list-style-type: none"> • identifying problems with lighting and AV equipment and staging elements quickly and taking appropriate action |
| Planning and organising | <ul style="list-style-type: none"> • collecting information needed to record a series of lighting cues • assessing the types of lighting effects required • playing lighting cues in correct sequence • setting up and testing equipment in advance to ensure working order • positioning and placing equipment/set pieces ready for installation • working with cue documentation and calculating timings |

| | |
|-----------------|---|
| | <ul style="list-style-type: none"> calculating the number of people needed for bump in/bump out |
| Self-management | <ul style="list-style-type: none"> developing personal time management skills following workplace procedures, particularly in relation to OHS, e.g. ensuring electrical safety acting within the scope of job role knowing which rigging-related tasks may be completed by unlicensed personnel and those that required a licensed rigger demonstrating leadership |
| Learning | <ul style="list-style-type: none"> keeping up to date with industry developments providing OHS information to staff providing feedback and coaching to colleagues participating in rehearsals seeking advice from licensed riggers |
| Technology | <ul style="list-style-type: none"> operating a range of AV equipment testing and operating digital lighting consoles, including complex functions using equipment and tools for theatrical rigging |

Packaging Rules

Packaging Rules

Total number of units = 14

5 core units

5 Group A units

4 elective units

The **4 elective units** may be selected from the **Group A** and/or **Group B units** listed below or any endorsed Training Package. **2 of these elective units** may be selected from any accredited course.

Electives must be relevant to the work outcome, local industry requirements and be at an appropriate qualification level.

Core units

Packaging Rules

Health, safety and security

CUEOHS01C Implement workplace health, safety and security procedures

Industry practice

CUEIND01D Source and apply entertainment industry knowledge

Management

BSBWOR402A Promote team effectiveness

Production planning and management

CUETEM01C Coordinate production operations

CUETEM06B Organise and monitor bump in/bump out

Group A units (specialist)

Audio

CUESOU03C Operate professional audio equipment

CUESOU04C Mix live audio

CUESOU08B Select and manage microphone and other audio input sources

CUESOU10B Operate wireless audio equipment

CUESOU12B Set up and operate audio system control networks

CUESOU13B Specify, install and operate audio for an outdoor event

CUSSOU303A Set up and disassemble audio equipment

CUSSOU402A Develop and implement sound plans

Lighting

CUFLGT301A Prepare, install and test lighting equipment

CUFLGT302A Record and operate standard lighting cues

CUFLGT401A Implement lighting designs

CUFLGT402A Set up, record and operate lighting cues and effects

Staging

CUESTA01C Install staging elements

CUESTA02C Operate staging elements

Technical general

Packaging Rules

MEM18001C Use hand tools

Vision systems

CUEAUD01C Repair and maintain vision systems

CUEAUD02C Prepare, rig, test and modify vision systems

CUEAUD03C Operate vision systems

CUEAUD04C Develop vision system installation plans

Group B units

Audio

CUESOU01C Repair and maintain audio equipment

CUESOU07B Apply a general knowledge of audio to work activities

CUESOU09B Manage and compile audio replay material

CUESOU11B Set up and operate stage monitor systems

CUFSSOU301A Prepare audio assets

CUSSOU301A Provide sound reinforcement

Cinema projection

CUECIN05C Maintain projection equipment

Digital content and imaging

CUFDIG301A Prepare video assets

CUFDIG303A Produce and prepare photo images

CUFPOS402A Manage media assets

Industry practice

BSBCON401A Work effectively in a business continuity context

CUFIND401A Provide services on a freelance basis

Lighting

CUFLGT101A Apply a general knowledge of lighting to work activities

CUFLGT303A Install and operate follow spots

CUFLGT304A Operate floor electrics

Pyrotechnics

Packaging Rules

CUEFSH01B Identify and manage safety and health requirements at an outdoor fireworks display

CUEFSH02B Operate an outdoor fireworks display

Special effects

CUFSTX301A Maintain and repair special effects items

CUFSTX402A Coordinate the logistics of special effects operations

Stage management

CUESMT06C Plot technical requirements from scores

CUESMT09B Plot and rehearse cues

CUESMT11B Create, update and use production reference documents

Staging

CUESTA05C Apply a general knowledge of staging to work activities

CUESTA06B Apply a general knowledge of theatrical rigging

Sustainability

BSBSUS301A Implement and monitor environmentally sustainable work practices

Technical general

CPCCCA2002A Use carpentry tools and equipment

CPCCCM3001A Operate elevated work platforms

CPCCOHS1001A Work safely in the construction industry

CPCCPD3003A Apply texture coat paint by brush, roller and spray

CPCCPD3008A Apply decorative paint finishes

CPCCLDG3001A Licence to perform dogging

CPCCLRG3001A Licence to perform rigging basic level

CPCCLRG3002A Licence to perform rigging intermediate level

CPCCLRG4001A Licence to perform rigging advanced level

CPCCOHS2001A Apply OHS requirements, policies and procedures in the construction industry

CPCSC2002A Erect and dismantle basic scaffolding

CUFGMT301A Repair and maintain production equipment

CUVCOR09B Select and apply drawing techniques and media to represent and

Packaging Rules

communicate the concept

CUVCRS03B Produce computer-aided drawings

CUVCRS04B Produce technical drawings

CUVCRS06B Make scale models

TLID1007C Operate a forklift

UEENEPP001B Disconnect and reconnect fixed wired electrical equipment connected to a low voltage supply

UEENEPP002B Attach cords and plugs to electrical equipment for connection to a single phase 250 Volt supply

UEENEPP003B Attach cords and plugs to electrical equipment for connection to 1000 Va.c. or 1500 Vd.c. supply

UEENEPP007B Locate and rectify faults in electrical low voltage equipment following prescribed procedures

Technical workplace management

CUETEM03C Establish and manage production requirements and resources

CUETEM07B Tour the production

Vision systems

CUEAUD06B Apply a general knowledge of vision systems to work activities

Selecting electives for different outcomes

The context for this qualification varies, and this must guide the selection of elective units. An example of appropriate elective units for a particular outcome at this level follows.

Multi-skilled technician

Core units plus:

- CUEAUD03C Operate vision systems
- CUESTA01C Install staging elements
- CUESTA02C Operate staging elements
- CUESTA03C Operate flying systems
- CUESTA06B Apply a general knowledge of theatrical rigging
- CUFLGT101A Apply a general knowledge of lighting to work activities
- CUFLGT301A Prepare, install and test lighting equipment

| |
|--|
| Packaging Rules |
| <ul style="list-style-type: none">• CUFLGT302A Record and operate standard lighting cues• CUFLGT402A Set up, record and operate lighting cues and effects |

CUE40403 Certificate IV in Venues and Events (Customer Service)

Modification History

| Release | Comments |
|----------------|---|
| Release 2 | Qualification updated in <i>CUE03 Entertainment Training Package version 3.2</i> Typographical error corrected in Packaging Rules. |
| Release 1 | This qualification first released with <i>CUE03 Entertainment Training Package version 1.0</i> |

Description

This qualification reflects the role of individuals working in a customer service context who apply a broad range of skills including evaluation and planning, and who may provide leadership and guidance to others, with some responsibility for group outcomes.

Job roles

- Customer service coordinator/supervisor
- Team leader/coordinator in small venue (working in front of house providing some technical assistance).
-

Pathways Information

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower-level qualification.

Licensing/Regulatory Information

Licensing, legislative, regulatory and certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

The following table contains a summary of the employability skills required by the entertainment industry for this qualification. The employability skills facets described here are broad industry requirements that may vary depending on qualification packaging options. This table is a summary of employability skills that are typical of this qualification and should not be interpreted as definitive.

| Employability Skill | Industry/enterprise requirements for this qualification include: |
|---------------------------|--|
| Communication | <ul style="list-style-type: none"> • explaining restrictions to customers • checking ID in restricted areas • communicating with customers/patrons from diverse cultural backgrounds • selling tickets and other items • providing seating and ticketing information to patrons • making public announcements |
| Teamwork | <ul style="list-style-type: none"> • providing information to colleagues about crowd size/movement • working as a team member in an entertainment venue in a variety of roles, e.g. ushering patrons, selling products and services, sharing information with colleagues • leading a work team • showing sensitivity to cultural and social differences when communicating with others |
| Problem-solving | <ul style="list-style-type: none"> • dealing with problems that arise from diversity issues • dealing with queues in venues • dealing with difficult customers • seating patrons who arrive late or who have special needs • calculating the cost of products and services for customers |
| Initiative and enterprise | <ul style="list-style-type: none"> • dealing effectively with potentially difficult situations, e.g. having to confiscate restricted items for the duration of the performance • taking responsibility for the resolution of any escalated problems or complaints |
| Planning and organising | <ul style="list-style-type: none"> • completing crowd and safety/security checks on a regular basis • checking that ticketing equipment and materials are operational before commencing ticket issue • storing information for future use • processing and recording financial transactions |

| | |
|-----------------|---|
| | <ul style="list-style-type: none"> • keeping track of orders • organising in-house functions |
| Self-management | <ul style="list-style-type: none"> • following workplace procedures • acting within the scope of job role • handling enquiries and sales in a timely and efficient manner. |
| Learning | <ul style="list-style-type: none"> • coaching colleagues in ways of accepting diversity in relation to colleagues and customers • identifying training needs in relation to diversity issues • keeping up-to-date on industry developments • providing coaching and advice to team members on OHS |
| Technology | <ul style="list-style-type: none"> • using point of sale technology • using the internet as a source of information about the industry and to process sales • using ticketing software systems • using computerised information systems |

Packaging Rules

Packaging Rules

Total number of units = 15

6 core units

3 Group A units

6 elective units

The **6** elective units may be selected from the remaining **Group A** and/or **Group B** units listed below or any endorsed Training Package. **2 of these elective units** may be selected from any accredited course.

Elective units must be relevant to the work outcome and local industry requirements and be at an appropriate qualification level.

Core units

Health, safety and security

Packaging Rules

CUEOHS01C Implement workplace health, safety and security procedures

Industry practice

BSBDIV301A Work effectively with diversity

CUECOR03C Provide quality service to customers

CUECOR04B Deal with conflict and resolve complaints

CUEIND01D Source and apply entertainment industry knowledge

Management

BSBWOR402A Promote team effectiveness

Group A units (specialist)

CUEFOH06C Manage venue services

CUEFOH09B Provide venue information and assistance

CUEFOH10B Monitor entry to a venue

SITTVAF002A Provide a briefing or scripted commentary

WRRM1B Merchandise products

Group B units

Business administration and management

BSBADM405B Organise meetings

BSBITU306A Design and produce business documents

BSBITU309A Produce desk top published documents

BSBITU301A Create and use databases

BSBITU302A Create electronic presentations

BSBITU402A Develop and use complex spreadsheets

BSBPUR402B Negotiate contracts

BSBWOR404A Develop work priorities

CUVADM01B Develop and implement arts administration systems and procedures

CUVADM05B Plan and develop information management systems

Packaging Rules

CUVADM12B Work with arts professionals in an arts organisation

Event management

CUEEVT03B Integrate knowledge of creative and technical production into management processes

SITXCOM006A Address protocol requirements

SITXEVT001A Develop and update event industry knowledge

SITXEVT002A Provide event staging support

SITXEVT004A Coordinate on-site event registrations

SITXEVT005A Organise in-house functions

SITXEVT013A Manage event staging

Finance

BSBFIA401A Prepare financial reports

BSBFIA402A Report on financial activity

SITXFIN002A Maintain financial records

Front of house

CUEFOH03C Provide seating and ticketing advice

CUEFOH04C Usher patrons

CUEFOH08B Process incoming customer orders

WRRLP2B Minimise theft

WRRS1B Sell products and services

WRRS2B Advise on products and services

Human resources

BSBHRM402A Recruit, select and induct staff

CUETEM09B Manage diversity

Industry practice

BSBCON401A Work effectively in a business continuity context

CUECOR01C Manage own work and learning

CUEIND03B Integrate accessibility principles into work practices

CUVICS03B Develop innovative ideas at work

Packaging Rules

CUFIND401A Provide services on a freelance basis

Marketing

BSBMKG413A Promote products and services

CUEMAR02C Undertake market research

CUEMAR03C Undertake marketing activities

OHS

HLTFA301B Apply first aid

Research and innovation

CUFRES401A Conduct research

Sustainability

BSBSUS301A Implement and monitor environmentally sustainable work practices

Training

TAAASS301B Contribute to assessment

TAAASS401C Plan and organise assessment

TAAASS402C Assess competence

TAADEL301C Provide training through instruction and demonstration of work skills

Selecting electives for different outcomes

The context for this qualification varies, and this must guide the selection of elective units. The following examples are designed to assist in the selection of appropriate electives for particular outcomes at this level, but they are in no way prescriptive.

Customer service coordinator/supervisor

Core units plus:

- CUEFOH06C Manage venue services
- CUEFOH09B Provide venue information and assistance
- CUEFOH10B Monitor entry to a venue
- CUEFOH03C Provide seating and ticketing advice
- CUEFOH08B Process incoming customer orders
- CUETEM09B Manage diversity
- SITXEVT005A Organise in-house functions

Packaging Rules

- TAADEL301C Provide training through instruction and demonstration of work skills
- WRRM1B Merchandise products

Team leader/coordinator in small venue (working in front of house providing some technical assistance)

- CUEAUD06B Apply a general knowledge of vision systems to work activities
- CUEFOH06C Manage venue services
- CUEFOH08B Process incoming customer orders
- CUEFOH09B Provide venue information and assistance
- CUEFOH10B Monitor entry to a venue
- CUESTA05C Apply a general knowledge of staging to work activities
- CUFLGT101A Apply a general knowledge of lighting to work activities
- MEM18001C Use hand tools
- TAADEL301C Provide training through instruction and demonstration of work skills

